



Assembly Meeting Agenda
Tuesday, September 6, 2016, 7:00PM
Saffell Boardroom

- I. Attendance
- II. Guest Speaker: Sarah Tracy, Facilities Event Assistant
 - A. Going over new FREA
 - B. Frea@woodbury.edu
 - C. Available in portal for new
 - 1. Fill out on computer
 - 2. Send to advisor
 - 3. Advisor sends to FREA for their approval
 - a) Sometimes take time to approve
 - b) Feel free to check with FREA for approval time
 - c) Active links now on FREA
 - d) Be sure to be very detailed answer every question even if they are all no answers
 - e) New marketing tools to promote events
 - f) School asks for permission to take photos during events for marketing such as the website
 - g) Make sure to put event information on the diagram for maintenance
 - h) FREA is 1-3
 - (1) Skip form B under Bon Appetite only for faculty
 - (2) Can delete other pages not including 1-3 if need be
- III. Event Announcements
 - A. Organizations Allocations Committee (OAC) Meeting
 - 1. Sunday, September 11, 2016, 10:00AM - 2:00PM, Saffell Boardroom
 - B. Parent & Family Brunch
 - 1. Saturday, September 24, 2016, 10:30AM - 1:00PM, Woody's
 - a) Students come for free
 - C. Open House
 - 1. Saturday, October 8, 2016
 - 2. University is looking forward to working with students in showing the student experience
 - a) Can display work with OSD
- IV. Senators, Interns, and Project Managers
- V. Executive Board Reports
 - A. Jia Er Lin.....President
 - 1. jiaer.lin@woodburyuniversity.edu
 - a) Cabinet Meeting

- (1) Enrollment number announced September 7
- (2) Hoping to increase enrollment from 70 to 150 in the spring from previous semester
- (3) Looking for 10 students for enrollment recruitment
- (4) Parking
 - (a) Increase
 - (b) Reasoning compare to other costs to other universities
 - (c) Using for better lighting, security camera, system of parking
 - (i) Parking tickets will be tracked now
 - (ii) Previously \$30,000 in fines never paid
- (5) University 9 million revenue possibility through renting out classroom and residence halls.

B. Alexandra Holguin.....Executive Vice President

1. aswu@woodbury.edu

- a) Don't move name plates during meetings
- b) Name Plate contract Missing from the followings Organizations
 - (1) Betas
 - (2) Ceo
 - (3) Russian Student Association
 - (4) Saudi Student Association
 - (5) Social Reel
 - (6) Unity
- c) Pool House Update closed until door is installed
- d) Flier hanging update brick wall outside of Woody's
- e) Part three of OAC Explained
 - (1) Take total of org leftover get percentage divide evenly
 - (2) Example CEO uses \$200 instead of \$600 BPWOW uses \$1200 and CLEA uses \$1200 they get 50% of the \$400 bringin their budget down \$800 each

C. Alexandra Rodriguez.....Vice President of Finance

1. alecksrod@gmail.com

- a) Budget for OAC less than \$10,000
- b) Applications are due at midnight
- c) Will give a list of plan B
- d) If organizations do not vote fairly
- e) Presentations due Friday

D. Esteban Cerna.....Vice President of Student Organizations

1. esteban.m.cerna@hotmail.com

- a) Doing Doodle for possible organization "rush"
- b) Doing Doodle for Mission Statement workshop
- c) Look for email from Michelle Sydney regarding org renewal paperwork
- d) Esteban is a source for information for what organizations need

E. Stephanie Sandoval.....Vice President of Marketing

1. stephanie.sandoval@woodburyuniversity.edu

- a) OAC events turn in fliers two weeks in advance
- b) Need help send in three weeks in advance
 - (1) Design in mind
- c) Social Media get it approved first then send it to Stephanie

F. Amanda Sachartoff.....Vice President of Student Life

1. amandasachartoff@gmail.com
 - a) Winter Festival November 17th 6-9p Participants
 - (1) RHA
 - (2) Accounting
 - (3) IIDA
 - (4) Sigma Omega Nu
 - b) First CAB and get it next Wednesday during Lunch September 14th
 - (1) Small events
 - (2) Interactive
 - (3) Prizes
 - (4) Going to be every Wednesday from there
 - c) Movie Night Series will be starting soon
 - (1) Pushing two weeks back
 - (2) Still in the theater movies
 - (3) Posted fliers to come soon

VI. Advisor Report

- A. Mauro Diaz.....Interim, Vice President of Student Development
 1. OSD Updates
 - a) Disabilities person will be starting September 19th
 - b) Shannon Hobbs Interim Assistant Associate Dean
 - c) Working to replace careers advisor in OSD

VII. Open Forum

- A. Email aswu@woodbury.edu if you have anymore questions that were not addressed today.
 1. Accounting Society, Masters Program
 - a) Talk to the Dean of Accounting Society John Marquez
 - b) Part of faculty needs to PHd in that faculty to have that program
 2. Association of Commuter Students possibility of starting this organization (CARS)
 3. Security Update
 - a) Why it was raised so much
 - b) Required by the clery act
 - c) Adds the amount of guard posts
 - d) Someone has to watch the cameras or there is no point to the cameras
 4. September 19th 6-8pm Meet the Firms in Business Building
 - a) Large Accounting Firms come
 - b) Not just meant for Accounting majors also to get your resume out
 - c) Linkdin Profile made
 - d) Accounting Organization willing to help with resumes
 - e) Careers Services

VIII. Next Meeting: Tuesday, September 13, 2016, 7:00PM - 8:30PM, Saffell Boardroom

IX. Adjourned at 8:05PM