

**Assembly Meeting Agenda**

Monday, October 28, 2019

12:00PM - 1:00PM

Saffell Boardroom

Call to Order 12:07 pm

12:00PM - 12:05PM Attendance

12:05PM - 12:20PM Guest Speaker

12:20PM - 12:25PM Announcements/Upcoming Events

1. BSA tabling for Zombie run
   1. Sign up for zombies 12-1pm
   2. Event is 7pm-9pm
2. School of Liberal Arts
   1. Nov. 20 law day
      1. Bring in law schools to ask them questions

12:25PM - 12:35PM Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website: *aswu.woodbury.edu.*
2. Lab times
   1. Communicating with IT to get the hours changed
   2. Times have been proposed but nothing has been set in stone
   3. Will get another update soon
3. MacBooks in laboratories need to be updated to the latest software
4. Architecture Studio 3
   1. Spiders still there

12:35PM - 12:45PM Senator Reports

School of Architecture

1. Lorena Mendoza
   1. Met with Catherine last week to finalize survey questions and to set a time for our next meeting.
   2. Will be working with Erika to distribute the rolling surveys this week.
2. Erika Shipcott
   1. The department senators have coordinated a meeting with the heads of our department.
      1. Currently working on a list of items to go over during the meeting.

School of Business

1. David Manikad
2. Executive on Residence is still open to ALL students.
3. Creative Minds Conference will happen on November 13th from 6pm-9pm. All majors are welcome to join and participate.
4. Melissa Toribio
   1. Hello everyone! Dr. Marquez would like to thank everyone who supported the first annual Women’s Entrepreneurship panel.
   2. She would also like to remind everyone that registration for Spring 2020 will start today, beginning with Graduates, seniors, and juniors.
   3. Lastly, she encourages everyone to continue meeting with the Executive in Residence we have scheduled for the rest of the semester.

School of Media, Culture, and Design

1. Jonei Battle
   1. (no report)
2. Emmanuel Adewuyi
   1. (no report)

College of Liberal Arts

1. Gayane Mikaelyan
   1. (no report)
2. Meline Safaryan
   1. (no report)

12:45PM - 12:55PM Executive Board Reports

1. William Garcia, President William.garcia@woodbury.edu
   1. ASGA
      1. Conference in Dallas
      2. Series of workshops
      3. Feel free to let us know about any comments/concerns to discuss
      4. Nov 1-3rd
   2. Veterans Lunch
      1. Nov 4th in Saffel Board Room
      2. 12 PM
      3. Assembly meeting will be moved
         1. Location TBD
         2. Be sure to check groupme
2. Marta Huo, Executive VP Marta.huo@woodbury.edu
   1. Hi everyone
   2. Halloween is this Thursday so get excited for Spooktacular and the zombie run
   3. Thank you to the interns for working on this and I hope everyone enjoy it
   4. We are currently still scheduling meetings with Randy about projects so I’ll update once those meetings are set in place
   5. Thank you
3. Veronia Alkomos, VP of Finance Veronia.alkomos@woodbury.edu
   1. Late Reconciliations:
      1. Zone V: Picture Day
      2. Phi Sigma Sigma: Color Run
      3. CEO: Breast Cancer Awareness
      4. Animation Club: Wilderness Explorer Scavenger Hunt
   2. Reconciliations Due:
      1. MORIA: MORIA Conference Open Mic Oct 29th
      2. Spirit Week Tabeling Oct 31st
         1. 7500 Club
         2. Animation Club
         3. Beta Lambda Chi
         4. BSA
         5. BPWOW
         6. CEO
         7. MORIA
         8. Phi Sigma Sigma
         9. Sigma Omega Nu
         10. Woodbury Arts Association
         11. Zone V
         12. Accounting Society
   3. If you are changing any events please let me know.
4. Matthew Pardini, VP of Marketing Matt.pardini@woodbury.edu
   1. Hello everyone
   2. Table cloths should be ordered this week. If you need one and haven’t mentioned it let me know!
   3. I have updated the website with picture and assembly minutes
   4. I plan on ordering swag in the next week or so
   5. That’s all got this week
5. Marina Castillo, VP of Student Orgs Marina.castillo@woodbury.edu
   1. Hi Y’all
   2. Greek Forum
      1. Wednesday, October 30th in DC 118 from 12 -1pm
      2. All greek members should have gotten the email I sent out last Thursday.
      3. We will be discussing the bylaws, officer positions/ interview process, and other logistics.
   3. Sustainability
      1. Michelle and I met with the Healthy and Sustainable Campus Committee and another student
         1. We are strategizing on getting students involved with sustainability projects. If interested, let me know and spread the word. If you know of any students interested, send them my way.
   4. As always, reach out with any questions, comments, or concerns.
6. Melissa Castillo, VP of Student Life Melissa.castillo@woodbury.edu
   1. Sold 255 tickets for atmosphere
      1. 55 more than last year
   2. Spooktaculatar is Thursday at 7:00pm
      1. Zombie run
      2. Tarot Card Readings
      3. Witch Pitch
      4. Photo Booth
      5. Trick or Treat

12:55PM - 1:00PM Advisor Report

Next Meeting

1. Monday, November 4th, 2019, 12:00PM-1:00PM, TBD

Adjourn 12:20pm