



Assembly Meeting Agenda
Thursday, August 30, 2018
5:00PM - 6:30PM
Saffell Boardroom

- 5:00PM - 5:30PM Attendance/Introductions
1. Assembly Norms
 - a. (Attached after minutes)
 - b. Healthy Living Program - Yoga
 - i. 12-1p Every Wednesday in the Grove
- 5:30PM - 5:35PM Upcoming Events
- 5:35PM - 5:40PM Senator Check-ins
1. ALL VACANT Email recommendations to aswu@woodbury.edu or apply online!
- School of Architecture
School of Business
School of Media, Culture, and Design
College of Liberal Arts
- 5:40PM - 6:10PM Executive Board Check-ins
1. Bennet Cariaga, President bennet.cariaga@woodbury.edu
 - a. From the Board
 - i. Flow of the meeting - What suggestions do you have?
 1. Assembly Comments:
 - a. Report for this for that, no chance to open for open floor, casual
 - b. Think about to have questions. Some time to think about
 - i. Send questions through the gm
 - ii. Agenda posted?
 1. Post on the agenda? Questions on the gm 1 hour before
 - c. Not everyone comfortable talking
 - i. Use a straw poll, google forms?
 1. Writing easier time to think
 - d. Online forum?
 - i. Online platform to speak about their opinions and issues about the campus
 - ii. More about
 - e. We're here for a reason
 - b. Working through the summer
 - i. Tidying things up - Mission Statement
 - ii. The Associated Students of Woodbury University, as a responsive organization, advocates for the needs and positive experiences desired by the widely diverse student body. We seek to accomplish this by increasing awareness for all students via the facilitation of their access to, and knowledge of, campus and community resources. We want to encourage new and returning students to be active, engaged, and invested in the betterment of campus life and the overall student experience. We work to maintain a bridge of collaboration between the students, administration, faculty, staff, and ASWU,

to create a cohesive understanding of the objectives for the Woodbury community. This is your student government.

- c. Projects
 - i. Woodbury Bust - Soft unveiling, Formal unveiling with plaque
 1. New Tradition - Our suggestion is to rub his chin, what's yours?
 2. Think about this for the next meeting
 - ii. Bulletin Boards - Start from the ground up.
 1. What is the budget?
 - a. Following up next meeting
 - iii. Constitution & ByLaws - We want your input on the ByLaws as well.
 - d. All-Freshmen Forum
 - i. Panel of students - Talk about experience at Woodbury, demystify college
 1. Jane, Andy, and Kayla will be on the panel
 - e. Groupme NORMS
 - i. Acknowledgement of liking the message
 - ii. Not a problem after hours
 - iii. 1-1 convos dm
2. William Garcia, Executive VP william.garcia@woodbury.edu
 - a. SIPS Applications - Will start looking over it during this weekend
 - b. Projects
 - i. SH Garden
 - ii. Hammocks
 3. Veronia Alkomos, VP of Finance veronia.alkomos@woodbury.edu
 - a. Thanks for everyone that showed up yesterday.
 - i. For the orgs who could not make it, the next OAC workshop is going to be on Sept 5th from 12 to 1 as well at SB209.
 - ii. If you can't make it that day please let me know so we could set up a time together.
 - b. Please check out the OAC guidelines.
 - c. Please turn in all the paperwork on time.
 - i. The OAC contact due Thursday Sept 13th before 5PM.
 - ii. The OAC presentations and the online funding request is due Thursday Sept 13th before 12am.
 - d. The OAC meeting is on Sunday Sept 16th from 10:30am to 1:30pm.
 4. Destiny Garcia, VP of Student Orgs destiny.garcia@woodbury.edu
 - a. Org Training
 - i. If your org didn't attend, contact Michelle Sidney
 - ii. michelle.sidney@woodbury.edu
 5. Adam Ramirez, VP of Marketing adam.ramirez@woodbury.edu
 - a. Hey everyone, welcome back, and to new representatives, welcome!
 - b. Just a reminder, I upload the minutes from assembly 2-3 days after assembly, on the aswu website.
 - i. As well as any other information regarding ASWU, OAC events, org information, org documents. Website is aswu.woodbury.edu
 - c. We table biweekly beginning next Wednesday 9/5 from 12-1:30, so make sure to come to our table for information, and free giveaways
 - i. Swag - any input on what kind of swag you would like to see? We would like to have new swag to giveaway by our 2nd tabling day, which is 9/19
 1. SWAG
 - a. Kevin - visors
 - b. Mohamed - bandanas
 - c. Jane - Flash Drives

- d. Kayla - socks
 - e. Hoodies
 - f. Tshirts
 - g. Belt buckle
 - i. Supported
 - h. Hats
 - i. What type of hats?
 - 1. Beanies
 - i. Polos
 - j. sweats/joggers
- d. Discount Cards!
- i. Ordering new discount cards.
 - 1. Any ideas?
 - a. Burbank Mall
 - b. Pickwick
- e. Does anyone have any questions or comments they would like to share pertaining to anything I just said or anything regarding my position?
- f. Tablecloths
6. Crystal Sims, VP of Student Life crystal.sims@woodbury.edu
- a. CAB event overview: The first CAB and Get It was yesterday and as always they will continue for every other Wednesday! Yesterday while tabling we asked students if they wanted more interactive CGIs, grab and go CGIs, and movie night suggestions. Any feedback?
 - b. Dates to mark are your calendar: Atmosphere will be Friday Oct. 19th, Winter Festival will be Thursday Nov. 15th, Late Night Breakfast will be Wednesday Nov. 28th. We will also have a stress busters food run for midterms, last time we did Taco Bell. Any food suggestions?
 - c. Food vendors
 - i. While supplies last
 - ii. Be more open and transparent
 - iii. Participation prize for attending
 - 1. Scholarships
 - 2. Amazon GC
 - 3. Gold belt buckles

6:10PM - 6:15PM

Advisor Check-in

2. Tracci Johnson tracci.johnson@woodbury.edu
- a. Will have a report next week
 - b. Increasing student participation for committees
 - i. Looking to have students for a committee regarding an app
 - 1. Oh lala? Regarding events
 - c. Instagram follow on student orgs
 - i. @deantracci

6:15PM - 6:30PM

Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.
 - a. Mohamed - Met president first week. Talked about ads
 - i. Tradition - coming in with new t shirts
 1. Crystal - this year we didn't give tshirts
 - a. Previous years we have. Offered to give out limited sizes on tank tops
 2. Tracci - wear your Woodbury shirts!
 - a. You're the advocate for the school!

- ii. Actual logo on the shirts to post it on the websites
 - 1. Tracci - Will follow up on who to contact as well
 - 2. Bennet - Rebecca is the University's Graphic Designer
 - a. Contact her
- b. CLEA - announcement on posters is too lengthy
 - i. Have it easier to post and have a centralized area to post. Not needed for approval.
 - 1. Adam - Greg Houle, will speak to him regarding control on.
 - a. CLEA - paper, physical copies
 - i. streamlined
- c. VSA - tradition
 - i. Differentiate between us and other schools
 - 1. More professional setting and students
 - 2. Talked about the process and that did not get approved and it was tedious and micromanaging - needs change to process
 - a. CLEA - first amendment concern? Easier to get the word out if it wasn't impeded.
 - ii. 5K run - not much athletic events...
 - 1. Is running mandatory??
 - a. Not necessarily
 - i. It's supposed to be fun, you can have it competitive if you want it to be
 - ii. Andy mentions about this daily routine and invites others to join with him and the time.
 - 1. Word of mouth
 - 2. Do it on campus vs off campus
 - a. Easier for logistics
 - b. Do it on the weekend, easier for traffic
 - 3. 22 veterans suicide everyday...
 - a. For 22 days, during the month of November
 - i. 22 push ups during lunch in the quad

6:30PM

Next Meeting: Thursday, September 6th, 2018, 5:00PM - 6:30PM, Saffell Boardroom

Adjourned 6:36