



Assembly Meeting Agenda
Tuesday, September 27, 2016, 7:00PM
Saffell Boardroom

- I. Attendance
- II. Guest Speaker
 - A. Amanda Woodward, User Engagement Librarian
 - 1. Student survey had negative comments/concerns regarding the library
 - a) Student orgs are not allowed to post flyers on the library facade.
 - b) The library does not have late hours
 - c) Having the library open later during finals and midterms not checking books out but allowing students the space to study in the library.
 - (1) Have security work those hours
 - (2) Student workers work those hours
 - d) Having programs installed on the computers in the library rather than access.woodbury.edu because the website causes problems.
 - e) Inter-library loans coming a month later rather than on time when students request it.
 - f) Having the library be less quiet, and more of a community environment. This allows for more talking and conversations in the library.
 - (1) Possibly have areas for students to be able to schedule appointments to have community study areas within the library.
 - 2. One Book Program
 - a) Everyone reads the same book and have events related to the book to discuss the reading.
 - b) World War Z was the previous book that happened in fall of 2015.
 - c) Suggestions for fiction novels for the future.
 - d) Possible smaller book discussion groups.
 - e) Bringing authors to campus to discuss the book being read.
 - 3. Events
 - a) October 13, 2016 paranormal activity investigator research. Have presentation on how they conduct their research and then search the library
 - b) Saturday, October 22, 2016, 1-5p, Wikipedia editathon. Learn how to edit Wikipedia pages. Event is hosted by Association for Women in Architecture + Design, so it will be a great networking opportunity for architecture students.
 - c) Send event flyers through email to ASWU, ASWU will then send flyers to org presidents, and then org presidents can let their orgs know.
 - d) Library Instagram: @woodburyuniversitylibrary
 - B. Announcement from Sarah Tracy, Facilities Event Assistant
 - 1. The marketing department can not market student events, so please do not mark that box on the FREA, but please mark the box if the marketing department can still attend your event to take

photos. The next iteration of FREA will have this edit.

III. Event Announcements

- A. ZOMBIE RUN (RHA): Thursday, September 29, 7:00PM - 9:30PM (Main Quad)
- B. CAB N GET IT: Wednesday, October 5, 12:00PM - 1:00PM (Main Quad)
- C. FRESH PRODUCE (Zone V): Friday, October 7, 5:00PM - 7:00PM (Nan Rae Gallery)
- D. OPEN HOUSE: Saturday, October 8, 2016, 8:00AM - 2:00PM
- E. October 4th Taco Tuesday, Woody's
- F. October 12th Food for your well being, Woody's
- G. October 13th Octoberfest, Woody's
- H. October 31st Halloween Food, Woody's

IV. Senator Reports

A. College of Liberal Arts

1. VACANT

B. School of Architecture

1. Mohamed Hasan

a) Printing

- (1) Taking action to lower printing

b) Studio Scrap Bins

- (1) Set up with second year studio professor to start project
- (2) Began budget

c) New Studio Desks

- (1) In third year will be getting new desks

d) Study Abroad Program

- (1) Full halt
- (2) 4B requirement
 - (a) Brazil
 - (b) To be executed in the next 1-3 years

e) Assist.org

- (1) Website allows you to see what school you can transfer to
- (2) Woodbury is not on this website
- (3) Only for Cal State and UC systems

f) Advisors

- (1) Advisors will now be permanent until you graduate

g) Slideroom website

- (1) A website that allows you to apply to college (similar to the Common App)
- (2) Woodbury will now be on the website

h) Transfer portfolios

- (1) Not having example portfolios for students transferring to be able to see
- (2) This will be on the new website

i) Ambassador Program

- (1) Invite students to be an ambassador and go to old colleges or high schools to talk about your experience at Woodbury University

2. Hind Hattar

a) Studio Scrap Bins

- (1) Having those be created as soon as possible.

b) Security

- (1) Updating security in studios
- (2) Having cameras in studio

- c) 24 hours studios reduced
 - (1) Having them close from 2a-6a
- d) Pool not being utilized
 - (1) Having it more closed off for more privacy
- 3. School of Business
 - a) Roderick Harris-Wright
 - (1) Business orgs have negative concerns regarding the way that ASWU meetings are ran and how rules are being enforced
- C. School of Media, Culture, & Design
 - 1. Andrew Hill
 - a) Meeting with MCD Dean on October 4, 2016

V. Executive Board Reports

- A. Jia Er Lin.....President
 - 1. jiaer.lin@woodburyuniversity.edu
- B. Alexandra Holguin.....Executive Vice President
 - 1. aswu@woodbury.edu
 - a) Attendance: if you would like to know your attendance history, please see Alex after the meeting. Also if you walked in late, let Alex know.
 - b) Soccer goal nets installed in the basketball courts
 - c) Interns & Project Managers
 - (1) Bird Feeders in South Hall Courtyard
 - (2) Speakers in South Hall Courtyard
 - (3) “Woodstock” to “Woodbury”: “BURY” letters will be cut and “WOODBURY” sign will be used.
 - (4) Basketball hoop nets: research stage.
 - (5) Hammocks will soon be installed in The Grove (space behind the Pool).
 - (6) Community garden dirt to be installed soon to come.
- C. Alexandra Rodriguez.....Vice President of Finance
 - 1. Alex.rodriquez@woodburyuniversity.edu
 - a) All transfers have been submitted
 - b) Orgs’ responsibility to check and make sure all funding amounts are correct and are in
- D. Esteban Cerna.....Vice President of Student Organizations
 - 1. esteban.m.cerna@hotmail.com
 - a) Send org member rosters of organizations to Esteban, will be used to help with health/risk management of the org
- E. Stephanie Sandoval.....Vice President of Marketing
 - 1. stephanie.sandoval@woodburyuniversity.edu
 - a) OAC events: send in flyers at least two weeks in advance.
 - b) To get any flyers on the website, please have it first approved and then send it to Stephanie.
- F. Amanda Sachartoff.....Vice President of Student Life
 - 1. amandasachartoff@gmail.com
 - a) CAB ‘N Get It will be this Wednesday, it will be a breast cancer awareness event.
 - b) DOT-Mocracy as a voting venue to see when students across different majors are available. These availability times will be shared with faculty/staff and all student organizations, so everyone knows when it will be best to have events. Dot-Mocracy posters are up and around campus, please grab a dot sticker and place it to time slots when you are free.
 - c) Atmosphere venue Gene Autry Museum, October 29th, possible themes:
 - (1) All white

- (2) Halloween
- (3) Twilight Zone
 - (a) Online ticket sales. (\$10 for Woodbury Students \$12 for non, \$15 at door for Woodbury and non Woodbury students).
 - (b) Prizes/giveaways for first 50 people who buy tickets. Buses still provided, dancing, alcohol, dj, and hookah. Still will have club vibe as previous years but including a more classic vibe.

VI. Advisor Report

A. Mauro Diaz, Interim Dean of Students

- 1. Presidents town hall meeting
 - a) Enrollment numbers being low.
 - b) Budget cuts to come with as little student environmental change.
- 2. Encouraging the best learning environment at the ASWU Assembly meetings.
- 3. Office of Student Development name change to Student Affairs.
- 4. Sexual Harassment Training Email from Mauro, requires that every student takes this training now. You must complete it or else there will be a hold on your account and not let you register, as this training is mandated by the Department of Education.
 - a) Online training that takes a lot of time to complete.
 - b) October 30th is the deadline to complete it.
 - c) Takes 2.5 hours to complete can save progress doesn't need to be completed all at once.

VII. Open Forum

A. Email aswu@woodbury.edu if you have any questions or concerns that you were unable to address today.

- 1. Sigma Study Socials
 - a) September 28th, 7:22-9p, North Hall Lobby
- 2. Accounting Society Fundraiser
 - a) Mondays 12-1:15 Coffee and Tea cart
 - (1) \$2 coffee, \$3 for tea always including some sort of snack to go with.
- 3. Zone V
 - a) Submit photos to zonevclub@gmail.com

VIII. Next Meeting: Tuesday, October 4, 2016, 7:00PM - 8:30PM, Saffell Boardroom