



**Assembly Meeting Agenda**  
Tuesday, August 30, 2016, 7:00PM  
Saffell Boardroom

Called to order at 7:08

- I. Attendance
- II. Upcoming ASWU, CAB, and OAC Events
  - A. OAC Meeting: Sunday, September 11, 10:00AM - 2:00PM, Saffell Boardroom
    - 1. If they did not contact Alecks about being late will not be accepted
    - 2. Same with OAC paperwork
    - 3. OAC presentations Friday September 9th at 12 Noon
- III. Senators, Interns, Project Managers
  - A. Applications due Friday
- IV. Constitution, ByLaws. OAC Guidelines
  - A. Go over all changes
    - 1. CLEA asked how will ASWU will go about round three of OAC
    - 2. Who helped with event IV-D-1-H
  - B. All changes have been passed and voted on
- V. Survey Responses
  - A. Made public to the school on ASWU website
- VI. Welcome Week Events
  - A. Monday-Latino Grill 150 tickets/ Ribbon cutting
    - 1. Way to set up the food to be more interactive
  - B. Ribbon cutting
    - 1. Advertising
    - 2. President going around
    - 3. Class
    - 4. Door hanger Advertising for welcome week(OSD)
    - 5. Front publication
  - C. Tuesday AS-Who
  - D. Thursday Gym Open House/Community Garden Open House
  - E. Having a specific place to always post fliers
- VII. On-Campus Job Fair
  - A. Tomorrow 11:30a-1:00p, Quad
- VIII. Summer Projects
  - A. New ASWU Website

1. Missing Information from the following organizations
  - a) Animation Club
  - b) ASA
  - c) CEO
  - d) The Diplomats
  - e) La Voz Unida
  - f) Saudi Student Association
  - g) United Nations Organization
2. ASWU fliers and calendar events
- B. Community Garden - South Hall Courtyard
  1. Gecko green
- C. ASWU Pool House

IX. Executive Board Reports

- A. Jia Er Lin.....President
  1. [jiaer.lin@woodburyuniversity.edu](mailto:jiaer.lin@woodburyuniversity.edu)
    - a) Jia meeting with Cabinet
- B. Alexandra Holguin.....Executive Vice President
  1. [aswu@woodbury.edu](mailto:aswu@woodbury.edu)
    - a) Name Plate Contracts
    - b) Rep Email and names
- C. Alexandra Rodriguez.....Vice President of Finance
  1. [Alex.rodriguez@woodburyuniversity.edu](mailto:Alex.rodriguez@woodburyuniversity.edu)
  2. Representative Groupme
- D. Esteban Cerna.....Vice President of Student Organizations
  1. [esteban.m.cerna@hotmail.com](mailto:esteban.m.cerna@hotmail.com)
  2. No phones laptops during meetings
  3. Feedback on organization retreat
    - a) Spend more times on the rules and regulations
    - b) Mock event set up
    - c) Faster you send in your OAC paperwork
    - d) Example powerpoint
    - e) Some inside and outside
- E. Stephanie Sandoval.....Vice President of Marketing
  1. [sasandoval.1015@gmail.com](mailto:sasandoval.1015@gmail.com)
    - a) OAC events send it in 2 weeks in advance
    - b) Want the flier to be made 3 weeks in advance
    - c) More swag to come at ASWU events
- F. Amanda Sachartoff.....Vice President of Student Life
  1. [amandasachartoff@gmail.com](mailto:amandasachartoff@gmail.com)
    - a) CAB survey(105)
      - (1) Want to see more festival stuff
      - (2) Movie nights
      - (3) Engaging activities
      - (4) Food
      - (5) Fair events
      - (6) Dance
    - b) Lunch-Mediterranean
    - c) Winter Festival November 17th 6-9pm

- (1) Ice skating rink
  2. Fall into Fun event
  3. Dot mocracy event times
  4. Atmosphere going to be gala event rather than club event
    - a) October on Saturday
- X. Advisor Report
- A. Mauro Diaz
- XI. Open Forum
- A. Email [aswu@woodbury.edu](mailto:aswu@woodbury.edu) if you have any questions that were not addressed today
    1. How will the community garden how to take care of the garden
      - a) Rotaract
      - b) Sylmar High School
      - c) Classes such as botany
      - d) Sustainability director IIDA
    2. Geo-Filters
      - a) Made by students of the university
      - b) Not made by the school
- XII. Next Meeting: Tuesday, September 6, 7:00PM - 8:30PM, Saffell Boardroom

Meeting adjourned at 8:32PM