

**Assembly Meeting Agenda**

Monday, September 30, 2019

 12:00PM - 1:00PM

Saffell Boardroom

Call to Order :12:00

12:00PM - 12:05PM Attendance

12:05PM - 12:20PM Guest Speaker

1. (no guest speaker)

12:20PM - 12:25PM Announcements/Upcoming Events

1. October 16th
	1. Behind the Seams
	2. Cupcake event
2. October 9th
	1. Cancer Awareness event CEO & BPWOW
		1. 4:30-6:30
		2. Business Building
3. Woodbury Arts Ass
	1. ceramic workshop
	2. October 3rd and 10th
		1. 12-1pm in DC 104
4. Oct 3
	1. ASA - holocost speaker
	2. ahmanson
	3. 12-1 pm
5. Tennis/Volleyball net
	1. Requested to be put back up
	2. Will ask maintenance
6. WIFI issue has been addressed
7. Monday & Tuesday no classes

12:25PM - 12:35PM Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.

12:35PM - 12:45PM Senator Reports

 School of Architecture

1. Lorena Mendoza
	1. (nothing to report)
2. Erika Shipcott
	1. This week I got in contact with Christoph (department chair).
		1. Meeting Monday 9/30
			1. 1:00pm
			2. to discuss the department and what we might change in the upcoming weeks
		2. President of the Interior Architecture Club
			1. Plan on collaborating once the club gets going.

School of Business

1. David Manikad
	1. The Meet the Firms Event was a success. Thanks for all those who came out to support this event.
	2. The Entrepreneur Letter Series resumes today with the first speaker holding this interaction as we speak.
		1. The first lecturer is the owner of Priscilla's Coffee, Ms. Shannon Hartman.
	3. Executive Presidents Lecture Series
2. VACANT

School of Media, Culture, and Design

1. Jonei Battle
	1. Haven’t heard back from Anna to schedule the meeting
		1. Will continue to reach out
	2. Haven’t heard back from the Film Department to schedule meeting
		1. Will continue to reach out
2. Emmanuel Adewuyi
	1. (nothing to report)

College of Liberal Arts

1. Gayane Mikaelyan
	1. Our meeting with Ellis Rouben has been postponed to this week
	2. I have met with Ruben Ellis and McConnel to just introduce myself, i need to meet Ruben Ellis again so an official meeting
2. Meline Safaryan
	1. Hello everybody
	2. Meeting scheduled with Dr. Tippens (Chair of the College of Liberal Arts)
		1. This upcoming Wednesday.
		2. Hope to get some input from him.

12:45PM - 12:55PM Executive Board Reports

1. William Garcia, President William.garcia@woodbury.edu
	1. Website
		1. Will be up this week
		2. The domain have been restored
	2. Next Monday and Tuesday are faculty development day
	3. Discover Woodbury
		1. Oct 19th
		2. Day after atmosphere
		3. Tabling 9:30am-10:30am
			1. Set up starts at 9 am
		4. Let me know if you would like to table to RSVP
			1. BSA
			2. CEO
			3. PHI SIG
			4. Sunnies
			5. Outside voices
			6. ASA
2. Marta Huo, Executive VP Marta.huo@woodbury.edu
	1. Hello everyone
	2. We are getting new soccer nets up at the basketball courts soon so be on the lookout for that
	3. The interns are finalizing details for the haunted house hopefully you guys will be excited for what they are planning
	4. Thank you
3. Veronia Alkomos, VP of Finance Veronia.alkomos@woodbury.edu
	1. Reconciliation
		1. Armenian Independence Day
			1. Due Oct.3
		2. Zone V
			1. picture day
			2. Due oct 3
		3. Phi sig
			1. Color run
			2. Due oct 4
	2. If there are any changes in your event please let me know in advance
	3. If you have not send money back from last semster please do so
	4. If you want to request OAC for spirit week, winter fest and Spooktacular
		1. Please email me by Friday
4. Matthew Pardini, VP of Marketing Matt.pardini@woodbury.edu
	1. Hello everyone
	2. We have processed the order for the Fall swag and that is currently all being made!
	3. The discount cards
		1. Full account of 30 business
		2. Will be printing very soon
	4. We will be tabling this week in the quad. So come on by!
	5. Thats all I have for this week
5. Marina Castillo, VP of Student Orgs Marina.castillo@woodbury.edu
	1. Hi Y'all!
	2. I will be checking in on students interested in La Voz Unida to see how they’re progressing.
	3. Still looking over and editing Greek Council bylaws and I will have a date for the forum soon.
	4. Students are contacting us about a gaming club. If anyone approaches you with questions, tell them that gaming club is next on our list.
	5. Thank you for referring students to contact me and/or Michelle. It has been very helpful.
6. Melissa Castillo, VP of Student Life Melissa.castillo@woodbury.edu
	1. CAB and Get it last week went really went thank you everyone
		1. CAB and get it are not rigged
	2. Tickets are on sale for Atmosphere. Don’t wait to buy, please help us spread the word.
		1. If people ask you what it is, please explain it to them
			* 1. It would help us out and would make the event more lively
		2. If you have any questions please email me, or dm me on the group chat
		3. Everyone who bought a ticket will be getting an email the day before the event to remind you of the do’s and don’ts of Atmosphere.
	3. Atmosphere is in 3 weeks which means that spirit week is in 2! If you requested OAC for Spirit Week, you will receive an email about what activities we are having on which days. The FREA for that will be taken care of so you don’t have to worry about it.
	4. Spirit week activities
		1. Monday - DIY day
		2. Tuesday - Game Day
		3. Wednesday - food day
		4. Thursday- photo day
		5. Friday - atmosphere
	5. Spooktacular is coming up quickly. Those orgs do not have to submit a FREA for that event or Winterfest either.
	6. The midterms food run is on October 16th at 9 pm.
		1. I’ll be updating you all through the gm on where we are during that night.
	7. We will not be doing a second movie night because it’s crunch time for atmosphere

12:55PM - 1:00PM Advisor Report

 Next Meeting

1. Monday, October 14th, 2019, 12:00PM-1:00PM, Saffell Boardroom

Adjourn 12:20pm