



Assembly Meeting Agenda
Monday, April 10, 2017
7:00PM - 8:30PM
Saffell Boardroom

7:00PM - 7:05PM

Attendance

7:05PM - 7:35PM

Guest Speaker: Sue Vessella, Interim Dean of School of Media, Culture, and Design

1. Animation Department: Recruiting of a new chair and how could students help? Will the department be streamlining with more modern practices of the animation industry
 - a. Consolidating the administration of the animation department. Doug will be the assistant chair to animation. That does not mean its a game art design major. We will not be recruiting for a new chair currently.
 - b. Curriculum over the summer will be written with three different areas in mind: stop motion, 3d track, and 2d track
 - i. Curriculum has to be approved by Dori she does look at other universities and schools as a comparison.
 - ii. Dori feels the 3d end is currently lacking.
 - c. A meeting will be called with all animation student body by the end of the semester with Dori about new information being told here.
2. Graphic Design Department: Not enough space for students to work, is it possible to have classrooms for non-seniors as their studio?
 - a. The university looks at this as a studio space aligns with what you are doing. For example in architecture the space is for model making. Architecture students do also pay to have studio spaces where graphic design students do not. Also the graphic design space for seniors is needed for that year.
 - b. Wants to get an open studio space. She will ask for it but she doesn't believe it will happen because she has been asking for about 15 years now. About 3 years ago was when she got the senior studio space.
3. Questions & Answers
 - a. Is the lawyer's title building an option.
 - i. No because we will be completely pulling out of the lawyers title building.
 - b. Computer lab in design center problems
 - i. The mac labs are never utilized.
 - ii. Animation and interior design complain during finals time that they can't use the pcs because so many people want to use it. Possibly more pc labs can be replace the mac lab or have better processing power in macs.
 - iii. Miller labs don't have the rendering software they need to move to miller.
 - iv. Maya does not work on macs currently. It crashes the computers currently because they don't have the processing power.
 - v. Design center pc labs have classes in it which limit students to not be able to use the computers.
 - vi. Some interior architecture students take more than one computer at a time to render which also become an issue.
 1. Students should use render farm.
 - a. Professors and IT do not teach students how to do this.
 - vii. Solution to problem is to possibly move interior architecture down to architecture.

1. Only 75 students in interior architecture major.
2. Possibly having the correlating years together.
- viii. Psychology student heard we got a grant for a research lab. Its going across from the 24 hour print lab. We are hoping for it to be online in the Fall.
- ix. Fashion Design students not having enough teachers per studio.
 1. One professor has two sections of junior studio totaling 20 students but he also teaches senior studio. Students from his senior studio will ask questions during junior studio and take time from the junior student.
- x. Animation students are being kicked out of senior student during class ANIM 485 because another class overlaps with another class time in the same room. A graphic design photography class has class from 4p- while animation class is 1-5p.
- xi. Sue doesn't know these things unless someone communicates it with her. Be sure to make an appointment with Sue or to let senators of MCD know to communicate it with Sue.
- xii. Why isn't psychology and communication in COLA. When the programs were founded they felt strongly that the majors could be more MCD aligned and more mixture.

7:35PM - 7:45PM

Upcoming Events

Dress for Success, BPWOW, Thursday, April 13th.

7:45PM - 8:00PM

Senator Reports

School of Architecture

1. Mohamed Hasan mohamedhasan1256@gmail.com
 - a. Metal shop will start construction this summer with a spray.
 - b. Spray booths - summer it should be in the metal shop, in case it's not I'll propose some designs for the booth. spots have been approved beforehand in case it doesn't work out.
 - i. Presented possibilities for temporary spray booths.
 - c. 4B studio being kicked out - all the studios need to be emptied out by friday because of the review on saturday (the 29th) is the open exhibition and thesis reviews. last semester they didn't clean out in time so they had to finish it. Maintenance has to stay overnight to clean up in case students don't clean up.. and they have a deadline to follow.
 - d. Marc will be sending an email to fourth year students about this concern.
2. Imelda Daniel imeldadaniel33@yahoo.com
 - a. No Report

School of Business

1. Matthew Gonzalez matthew.gonzalez10@yahoo.com
 - a. Samuel and I were informed that a few students in the school of business have asked about getting a student outreach representative to help students in finding potential internships/jobs. This will be our main focus in the upcoming fall semester, as we hope to stay in contact with Joan Marques through email over the break.
 - i. Suggestion: make a facebook group for all business majors to connect. COLA has something similar to this.
 - ii. Careers is currently looking into platforms for the students to reach out to.
 - iii. Have the school of business professors and advisors be more aware of the services that are offered.
 - iv. Possibly make alumni and student connections as wells.
 - v. A lot of students don't know about simplicity which is a software to look for internships and jobs.
 - vi. Look at putting internships opportunity bulletin board somewhere in school of business.
2. Samuel Skinner ktm11@live.com

School of Media, Culture, and Design

1. Niomie Glory niomie.glory@gmail.com

- a. I had a meeting with Behnoush and discussed some questions that will be on the AIGA survey, we just need a few alterations and then we will be sending them out to the MCD professors
- 2. Andrew Hill drewboy585@gmail.com
 - a. I have been in talks with a few students both in the graphic design, animation etc on the media, culture and design department about the needs and possible avenues to reach those needs as a student body. Many of the conversations with graphic design students dealt with acquiring more space for the first and second years in order to do their project work. Animations students were asking questions regarding any new changes now that Dori is retiring and who the new chair will be for animation. I did my best to answer any and all questions they had based upon the knowledge i have acquired.

College of Liberal Arts

- 1. Tricia Lopez tricia_lopez1131@yahoo.com
 - a. We are moving Shakespeare floats to April 25th (tuesday) because the 24th is the remembrance of the Armenian genocide and many students won't be on campus because they will be going to the walk. We don't want our event to be on the 24th so that we can remember this important event in history.
 - b. Also the 25th the Creative Writing class will be reading original work so we are opening it up to all kinds of poem not just Shakespeare.
- 2. VACANT Please email any recommendations to aswu@woodbury.edu

8:00PM - 8:15PM

Executive Board Reports

- 1. Jia Er Lin, President jiaer.lin@woodburyuniversity.edu
 - a. last meeting!
 - b. new e board -
 - c. graduation committee update-
 - i. Be sure to let registrar know and submit necessary paperwork for graduation
 - ii. 5 possible speakers wanting 3 Will McConnells choice
 - iii. Looking for singers as well contact Verletta
 - d. wammy awards next friday (please vote if you haven't!)
 - e. student leader awards on thursday 5-7p in the ahmanson
 - f. hopefully discount cards come soon (I asked for an update today)
- 2. Alex Holguin, Executive VP alexholguin18@hotmail.com
 - a. Pleasure serving how would you like next year's assembly to run? What do you think of the guest speakers?
 - b. Recruit senators, interns, pms they are here for you
 - c. Restroom bulletin boards please avoid tape it rips the cork and ruins the sticker please use the pins provided
 - d. Costume head set to come this summer break we will have him for next year thank you Kimmy
 - e. Privacy window tint thanks to Jane coming a week from today to install
 - f. Studio Scrap Bins woodshop making 4. 2 for the design center and 2 to start in architecture to try in first and second year studios first.
 - g. Privacy fence woodshop possibly working on over the summer as well. Had a brief conversation with Oscar
- 3. Alecks Rodriguez, VP of Finance alex.rodriguez@woodburyuniversity.edu
 - a. Reconciliations due in 10 days, accounts cleared by end of semester. Orgs. that didnt have events and still want to reschedule they need to be rescheduled to before finals week
- 4. Esteban Cerna, VP of Student Orgs esteban.m.cerna@hotmail.com
 - a. Please take place in the spirit week survey if you haven't already to let us know how we can improve for next year. Any feedback now?
 - i. Organized well
 - ii. More visibility
 - iii. Why waldo put woody on the flyer
 - iv. Make it bigger in size

- v. Have class or school teams
 - 1. Think about what initiative is given such as free pizza to the winners.
- vi. Have surveys before the fact.
- vii. Having it before atmosphere to hype people to come so friday of spirit week.
- b. If you are transitioning for next eboard email esteban for help and suggestions.
- 5. Stephanie Sandoval, VP of Marketing stephanie.sandoval@woodburyuniversity.edu
 - a. Submit your flyers to avoid a fee.
- 6. Amanda Sachartoff, VP of Student Life amandasachartoff@gmail.com
 - a. Late night breakfast will be April 26th the food truck we will have is attending coachella, so if you can't make it to coachella you can at least dine like you did.
 - b. We will also be having nap stations for finals again. this time we will have cots out on the quad in lieu of hammocks. the cots will be out from the 24th to the 2 from 9-6pm. bring your own blanket!
 - c. Last cab and get will be next Wednesday. we will have stress relieving plate breaking

8:15PM - 8:20PM

Advisor Report

- 1. Mauro Diaz mauro.diaz@woodbury.edu
 - a. Congratulations to graduating seniors.
 - b. Thank you to current ASWU eboard for their job well done.
 - c. Please don't leave your organizations in bad standing as you leave.
 - d. Would you like to see the President at lunch and around campus more often.
 - i. Majority of hands yes.
 - e. What would you like to see woody do for finals.
 - i. Poke
 - ii. Real pizza
 - iii. Waffles
 - iv. Real macaroni
 - v. Saviachi
 - vi. Tacos and asada el paston
 - vii. Tortas
 - viii. Corn dogs
 - ix. Banana bread
 - x. Teas
 - xi. Flan
 - xii. Chicken Nuggets
 - xiii. Thai food
 - xiv. Spaghetti and meatballs
 - xv. All you can
 - xvi. Arroz con Leche
 - xvii. Horchata
 - f. Thank you to organization representatives as well.

8:20PM - 8:30PM

Open Forum

- 1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway or email aswu@woodbury.edu.
- 2. Comment Box
 - a. I want a film club please.
 - i. Silver Screen Society is a film club
 - b. Hi hope everyone is having a good day.
 - c. Can there be an ice breaker event for the first assembly meeting next year?
 - i. Yes we will plan one.
 - d. Thank you for the campus projects. I like the hammocks and the south hall courtyard renovation.
 - e. It would be helpful if all organizations received a folder with all the information needed to run an organization including all the forms needed for the business office.
 - i. Esteban will look into this.

3. Any suggestions please let Autumn or Amana know. Please apply for CAB as well they are due Monday the 17th by 5pm. It's a paid position.
 - a. autumntai096@gmail.com
4. Can we let advancement to let Woody's know if they're will be a lot of students attending.
 - a. Possibly have one register for high school students.
5. Perfect attendance award when will it be notified if you received it.
 - a. Next week
6. Good job to Shamane and IIDA for such great marketing on IIDA instagram.

8:30PM

Next Meeting

1. Fall 2017 TBD, Please email aswu@woodbury.edu your fall representative.