



**Assembly Meeting Agenda**  
Monday, February 27, 2017  
7:00PM - 8:30PM  
Fletcher Jones Auditorium

7:00PM - 7:05PM

Attendance

7:05PM - 7:35PM

Guest Speaker: Joan Marques, Interim Dean of The School of Business

1. Most of the marketing department is leaving at the end of the semester. How is the process for finding new faculty going to be?
  - a. 2 marketing faculty will be leaving Dr. Tony Stovall and one other professors
  - b. Search committee currently happening looking for new candidates with all three chairs for the school of business and one external faculty member with the writing chair of COLA.
    - i. Started this process in January
    - ii. Joan doesn't know too much about the candidates due to not having have reached her yet. Must go through committee first to then reach Joan in the next process.
    - iii. Had 3 candidates but one has recently withdrew. Will be looking more into the poll of applications for the positions.
    - iv. Won't be replacing both only replacing one, due to the size of the marketing department.
      1. Marketing department 40 student.
      2. Also another faculty member in the marketing department will be returning in the fall from leave.
2. Are faculty being encouraged to promote student organizations to their students? Multiple times in the past professors look down upon student organizations which discourages students from joining the business organizations.
  - a. Faculty are supportive of organizations.
  - b. Previously some organizations
  - c. School of Business will put bulletin boards at faculty office entrances one first level.
    - i. To encourage other organizations to use it.
    - ii. They believe with more visibility with
3. Question and Answer
  - a. Accounting Students: How is the lower enrollment affecting the accounting department specifically in the school of business?
    - i. Joan has been in close contact with Sabrina Taylor.
    - ii. Accounting department has highest standard.
    - iii. Biggest open house recently that took place, a lot of students turned out and were very interested at this event.
    - iv. Establishing with community colleges that they are reaching out to for recruitment. Currently targeting 8 community college faculty members to recruit prospective students.
      1. Will be showing those faculty members some of Woodbury's teaching practices.
  - b. AIAs: Business Minors, students worried that it starts as 18 units and turns 24 units due to prerequisites.

- i. If you are going for a minor maybe consider a double major due to not much difference in unit credits.
  - 1. One student has done this, Tony Lopez, focuses his business class in his summer terms as well as his last years in his architecture degree.
  - 2. Working on reducing prerequisites for class due to wanting to start a certificate program.
    - a. In the future would rather have architecture, or other students receive certificate in examples such as entrepreneurship rather.
- c. BBA board only having one meeting and receiving credit for having leadership experience when they only have to attend one meeting.
  - i. BBA program going through some problems currently.
  - ii. Don't want to establish it as a student organization such as accounting society to reduce rules and regulations for the students to be in this organization.
  - iii. BBA Board being senators for the school of business possibly?
    - 1. Hard to get students involved with student organizations.
      - a. Due to not checking meetings, over exertion, etc.
    - 2. Possibly you emails are going to junk?
      - a. Possibility of looking into must contact email companies to not let @woodbury.edu not go to junk.
      - b. Joan will reach out to website committee.
      - c. All students will be required to have a Woodbury email starting this fall.
        - i. Hopes this will improve communication as students will need to check that email for anything for Woodbury related.
- d. Improving the chairs announcing of names at graduation so that way everyone can hear them.
  - i. Chairs will announce names for each department.
  - ii. Will mention to committee and chairs about this problem.
  - iii. Possibly have people that speak spanish, arabic, etc to be able to announce names.

7:35PM - 7:45PM

#### Upcoming Events

- 1. February 28-
  - a. Black History Luncheon- 12pm
- 2. March 1 -
  - a. Phi Sig Color Me Mine - 12-3:30 - quad
  - b. Delta Farmers' Market - 12-1 - quad
  - c. Meditation Class - lunch - ahmanson
  - d. Comm Club Open Mic Night - 7-9 - Ahmanson
- 3. March 4 -
  - a. Grad Fair - 9-3 - woodys
  - b. Phi Sig Color Run - 10:30-12 - upper field
- 4. March 6 -
  - a. Yoga Jam - 12:15-1 - ahmanson
  - b. President Forum- 7-8:30p- Fletcher Jones

7:45PM - 8:00PM

#### Senator Reports

##### School of Architecture

- 1. Mohamed Hasan [mohamedhasan1256@gmail.com](mailto:mohamedhasan1256@gmail.com)
  - a. No Report
- 2. VACANT Please email any recommendations to [aswu@woodbury.edu](mailto:aswu@woodbury.edu)
  - a. Interior Architecture senator coming soon.

##### School of Business

- 1. VACANT Please email any recommendations to [aswu@woodbury.edu](mailto:aswu@woodbury.edu)

2. VACANT Please email any recommendations to [aswu@woodbury.edu](mailto:aswu@woodbury.edu)  
School of Media, Culture, and Design

1. Niomie Glory [niomie.glory@gmail.com](mailto:niomie.glory@gmail.com)

a. No Report

2. Andrew Hill [drewboy585@gmail.com](mailto:drewboy585@gmail.com)

a. I have had several conversations with students from varying majors and discussed with them any concerns regarding issues they are experiencing within their respective major. Many of the graphic design students have argued that they are in need of more work space especially those within the freshmen and sophomore years. I am in going to be in talks with Sue Vassella regarding this issue at a later date. Will update when more information is provided.

b. In regards to animation I also have continued to have one on one conversation with students from freshmen on up. I have listened to and taken a few notes regarding their concerns and any suggestions they have regarding what they would like to see as an improvement with the department since the current chair, Dori Littell Herrick will be retiring at the end of this semester and the replacement chair will be open to suggestions from the student body.

College of Liberal Arts

1. Tricia Lopez [tricia\\_lopez1131@yahoo.com](mailto:tricia_lopez1131@yahoo.com)

a. No Report

2. VACANT Please email any recommendations to [aswu@woodbury.edu](mailto:aswu@woodbury.edu)

8:00PM - 8:15PM

Executive Board Reports

1. Jia Er Lin, President [jiaer.lin@woodburyuniversity.edu](mailto:jiaer.lin@woodburyuniversity.edu)

a. Who has voted? Make sure all your friends get the ballot and vote! We have only received 100 votes so far. Deadline for voting is this Friday.

b. Vandalism regarding the WOODBURY letters- our interns worked really hard and this project really meant a lot to us, a lot of time and money was spent on this. The vandalism does not portray the university in a positive way by having these photos posted, if you have posted images, please take them down, or if you know anyone who's done that, please have them take it down. We are sending people who do not cooperate through the conduct process since this is an act of vandalism. And remember, it was your student life fee that funded these letters, we are actively looking to get the letters back, so if you have any information, feel free to speak to anyone on e board or Mauro.

c. Senior Week... Tuesday (3/7) - Almost Alumni Luncheon; Thursday (3/9) - Grad Fair; 3/28 will be the Meet-and-Greet with Angella Nazarian! During lunch on a Tuesday.

d. Also, we will be having a town hall for all students next week with President Steele in here. We will also be voting for the Excellency in Teaching and various org awards (nominations taken from the e-ballot).

2. Alex Holguin, Executive VP [alexholguin18@hotmail.com](mailto:alexholguin18@hotmail.com)

a. Highly suggested to be sure to vote to increase the student life fee= more money for OAC events

i. Increase in fees allows more programming for OAC.

ii. Also allows for more projects on campus.

1. Increase longevity of those projects.

iii. Not having to increase for a longer period of time.

b. SH Courtyard is officially done! Big thanks to our project manager Jane for helping us complete this project. Also big thanks to maintenance to help prepare the sh courtyard for us.

c. Condom Dispensers, Studio Scrap Bins

d. Bulletin Boards in Restrooms/Across campus approved by cabinet. In the process of getting a quote from la fabrica for the price of the bulletin boards for outside and in the process of purchasing boards for restrooms.

3. Alecks Rodriguez, VP of Finance [alex.rodriguez@woodburyuniversity.edu](mailto:alex.rodriguez@woodburyuniversity.edu)

a. Just a few reminders about OAC

- i. Check your accounts that you received transfers should come up as spring allocations.
  - ii. Reconciliations should be done within 10 business days. Communicate with me if you have any issues/questions.
  - iii. Reconciliation form online
  - iv. <https://goo.gl/forms/bTOxzJp3Mhe22yew1>
  - v. If there are date changes or location changes please contact us, otherwise we assume the event didn't/won't happen and you will be penalized for not holding event, no marketing, etc.
- 4. Esteban Cerna, VP of Student Orgs [esteban.m.cerna@hotmail.com](mailto:esteban.m.cerna@hotmail.com)
  - a. Seed money, must do one event this semester.
  - b. Poster Policy- only post on brick and bulletin boards, not allowed to be placed on glass, painted surfaces, or library.
  - c. ASYou followup
    - i. Unity and Beta Lambda Chi also in attendance
    - ii. Transfers coming soon.
  - d. Need advisor emails for advisor workshop
    - i. For planning of advisor workshop.
  - e. Check ASWU/ Woodbury website for any problems with the website and how your organization is represented.
- 5. Stephanie Sandoval, VP of Marketing [stephanie.sandoval@woodburyuniversity.edu](mailto:stephanie.sandoval@woodburyuniversity.edu)
  - a. Thank you for those who have sent in your flyer on time and for the upcoming events please send them in and remember to use the appropriate sizes for ASWU co sponsor stamp.
- 6. Amanda Sachartoff, VP of Student Life [amandasachartoff@gmail.com](mailto:amandasachartoff@gmail.com)
  - a. Sorry I could not be at the meeting tonight, I have an event for my internship.
  - b. I just want to remind everyone that the Woodstock t-shirt contest is due Feb 28th by 5 pm. It is not to late to enter and win 50\$! Email me using the email on the agenda for rules and guidelines.
  - c. This weeks CAB N Get will be voting on the submitted t-shirt designs, so come out support your peers and choose an awesome shirt that will be given out at Woodstock. In addition, there will be a fun game about spring break and alcohol awareness where you can win prizes.
  - d. As a teaser for woodstock I wanted to let you all know we have booked beautiful Samba Dancers perform at Woodstock this year. Make sure to follow us at ASWUCAB on Instagram to find out more information about the artists and vendors going to be at woodstock this year.

8:15PM - 8:20PM

Advisor Report

- 1. Mauro Diaz [mauro.diaz@woodbury.edu](mailto:mauro.diaz@woodbury.edu)
  - a. Thank you for participating with us it is appreciated.
  - b. Be sure to vote because you get the government you vote for.
    - i. Going to work on having more people run in the future.
  - c. Dr. Steele will be coming next week please bring more students to help participate in the conversation.
  - d. Be sure to use Starfish as a new tool for you to utilize.
  - e. Vandalizing of Woodbury letters- be sure to understand this is your money that you are losing. Also vandalism was turned into theft when the letters were taken. Also when a certain amount of money will cause a misdemeanor to turn into a felony. The board of conduct will be moving this forward.

8:20PM - 8:30PM

Open Forum

- 1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the ASWU pool house, or email [aswu@woodbury.edu](mailto:aswu@woodbury.edu).

- a. Comment Box: Can eboard send a confirmation email whenever they receive documents?  
Just so organizations know their messages sent. Thank you.
  - i. Will do.
- b. Comment Box: Are laptops still banned from meetings?
  - i. Yes, in our constitution.
- c. Comment Box: Can a speaker be added inside the pool house?
  - i. Will look into this as an option.
  - ii.
- d. Grad Fair
  - i. Saturday the 4th
  - ii. Thursday the 9th
  - iii. Two options if you can't make it.
- e. Spermicide be added to condom dispensers as a possibility.
- f. Comment Box: Put meetings back in the boardroom please.
  - i. We chose the Fletcher Jones temporarily to allow for more space for students to occupy
- g. Comment Box: What are the rules on cellphone and computer use during meetings? Been noticing a lot of people using them during meetings even eboard members besides Alex H.
  - i. Cell Phones and computers are not allowed in assembly excluding the executive vice president to allow them to take minutes. Sometimes eboard uses their phone to refer to a topic being discussed in the meeting or to pull up our reports, we will not be doing so anymore.

8:30PM

Next Meeting

1. Monday, March 6, 2017, 7:00PM-8:30PM, Fletcher Jones Auditorium