

**Assembly Meeting Agenda**

Monday, February 2, 2019

 12:00PM - 1:00PM

Saffell Boardroom

Call to Order 12:05 pm

12:00PM - 12:05PM Attendance

12:05PM - 12:20PM Guest Speaker

12:20PM - 12:25PM Announcements/Upcoming Events

1. Seta
	1. Stepping down as co-advisor due to workload for the president office
2. Sunnies
	1. Feb 12th fundraiser
	2. Roses $2, chocolates for $1
		1. $3 if you want both
	3. 12-1pm
3. CEO
4. Tuesday the 11th
	1. Luncheon 12pm
	2. 5:30 business plan academy
		1. Collabing with professors for business plans

12:25PM - 12:35PM Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.
2. Swipe Out Hunger
	1. Students with meal plans can donate meals for those who don’t have.
	2. <https://www.swipehunger.org/>

12:35PM - 12:45PM Senator Reports

 School of Architecture

1. Lorena Mendoza
	1. No report
2. Erika Shipcott
	1. No report

School of Business

1. David Manikad
	1. No report
2. Melissa Toribio

School of Media, Culture, and Design

1. Emmanuel Adewuyi
	1. No report
2. VACANT

College of Liberal Arts

1. Gayane Mikaelyan
	1. No report
2. Meline Safaryan
	1. Hey guys!
	2. So I had a meeting with Rueben Ellis. It was a success. We will be holding another meeting next week on Wednesday from 12-1 for any cola students that are interested.
		1. To help plan an event to get people involved with COLA

12:45PM - 12:55PM Executive Board Reports

1. William Garcia, President William.garcia@woodbury.edu
	1. Thank you for everyone who went to Discover Woodbury and OAC
	2. Elections, Elections, Elections
		1. Links are on the ASWU website
		2. Also available through GroupMe
	3. AS-you day
		1. Feb 26th Wednesday
			1. 11:30-1:00pm
		2. There will be free food if you show that you have voted
		3. You will also be able to vote for best orgs, events of the year along with voting on faculty members and much more
2. Marta Huo, Executive VP Marta.huo@woodbury.edu
	1. Hi everyone hope all is well
	2. Update on projects, for charging stations if you have any ideas of where to place these please feel free to let me or any of the interns know
	3. We will be working on refinishing the pool privacy fence, if you’re interested in helping out please email me or let me know after this meeting .
	4. Along with the pool fence, we will soon be ordering new furniture. Hopefully we’ll have them here before the weather gets warmer
	5. Thank you
3. Veronia Alkomos, VP of Finance Veronia.alkomos@woodbury.edu
	1. 86 events/tabeling got approved.
	2. Since all the events got approved, all your transfers will be transferred by the end of the week.
	3. If you still have events that you want to do later, or change times/date please tell me before.
4. Matthew Pardini, VP of Marketing Matt.pardini@woodbury.edu
	1. Hello everyone
	2. Again, if you need a new table cloth. This is your last chance to email me your logo. Thanks to those who did.
	3. Will be tabling Wednesday. Giving out discount cards and what’s left of our swag.
	4. Thank you
5. Marina Castillo, VP of Student Orgs Marina.castillo@woodbury.edu
	1. Thank everyone for coming to OAC. Really happy to see all of this involvement. I will be setting up one on one meeting for the new and newly renewed orgs explaining in depth necessary processes and paperwork that comes with being an org with ASWU, focusing on transition
	2. Greek council eboard has their first meeting Wednesday evening. We will be going over the bylaws and present the new proposals to Greek life when it is ready. Any questions please feel free to email me.
6. Melissa Castillo, VP of Student Life Melissa.castillo@woodbury.edu
	1. Thank you to everyone who requested OAC money for spirit week and Woodstock!
	2. I will be taking care of the frea and diagrams for both events when we get closer to them so you don’t have to worry about them.
	3. Woodstock’s theme is Circus so we will be in putting down payments in for some stuff soon
		1. April 4th
	4. Midterms food run will be happening the week after spring break and we will bring Taco Bell back to campus for you guys.
	5. Senior Week is the week of April 13th, Monday through Thursday. Keep an eye ear out for announcements about purchasing cap and gowns. All that is happening real soon so make sure you’re paying attention.
	6. The list for graduation should be coming out soon or around mid terms so if you have to, go to the registrar's office to fill out a petition to walk if you have any outstanding credits after spring 2020. If you have any questions about that please talk to me after the meeting.
	7. Late night breakfast is going to be on April 29th.

12:55PM - 1:00PM Advisor Report

1. PPDV 222 Second sessions
	1. Leadership in Community Building
	2. 1 Unit 7-week course
	3. Wed March 11,2020
	4. 6:30pm-8:20pm
		1. Whitten Student Seminar Room 130
		2. Instructor: Michelle Sidney, MBA. MS
	5. Will have spring break off even though it is a 7week session
2. Questions about events
	1. If you have questions about how to do paperwork or any questions in general please ask Michelle Sidney before going to the business office
	2. michelle.sidney@woodbury.edu
	3. Office is in Student Whitten Center
		1. Make appointment first

 Next Meeting

1. Monday, March 4th, 2019, 12:00PM-1:00PM, Saffell Boardroom

Adjourn 12:27pm