



Assembly Meeting Agenda
Thursday, February 1, 2018
6:00PM - 7:30PM
Saffell Boardroom

6:00PM - 6:05PM

Attendance

6:05PM - 6:10PM

Upcoming Events

1. Zone V is having their first meeting next Thursday, 12:00P-12:30P in the Design Center, will be talking about the events throughout the semester.
2. Healthy Living Program is hosting Swing Dance Night next week Monday from 5:00P-7:00P, at 6:00P-7:00P dance with a live band.
3. Sigma Omega Nu is having a movie night, viewing the Sandlot at Ahmanson Space on February 6. Also holding a raffle for \$5 per ticket.
4. Phi Sigma Sigma is having a "warm up" on Feb 7 at library courtyard. Serving hot chocolate and cookies.

6:10PM - 6:25PM

Senator Reports

School of Architecture

5. Mohamed Hassan Mohamed.Hasan@woodbury.edu
 - a. Good Evening Everyone,
 - b. I had a meeting with Heather Flood and mainly discussed ways to become more involved with student life.
 - c. Collaboration with student organizations on campus like NOMAS, AIAS, CLEA, etc. by introducing a new element into the event like guest speakers etc.
 - d. Host the Town hall meetings (the all student meetings) as well as bringing Ingalil and other professors to talk about what they are doing and what they are interested in doing/researching for the future of studios
 - e. Attend critiques on a more regular basis and just interact with 4th and 5th years.

6. VACANT Please email any recommendations to aswu@woodbury.edu

School of Business

1. Melissa Toribio mel.toribio@woodbury.edu
 - a. Last week I met with Dr. Marquez as a member of the BBA School Advisory Council. The council has decided to put together a competition that will be open to all students to design a way to present Woodbury's new mission statement which is: cultivating innovative leaders for sustainable society. The competition is still in the beginning stages so I will bring updates as we progress.
2. VACANT Please email any recommendations to aswu@woodbury.edu

School of Media, Culture, and Design

1. Niomie Glory Niomie.Glory@woodbury.edu
 - a. This week I met with Joye Swan. Since I haven't met with her before, I introduced myself and we also discussed a workshop for high schoolers during the Spring Break. She would like me to announce that if you know any junior/seniors that are interested then they should come by during the break. This year for Psychology, they're going to have a escape room. Email me if you have any questions or comments.
2. Anna Harrington Anna.HarringtonBilu@woodbury.edu

- a. No Report

College of Liberal Arts

- 1. Akeima Young

akeima.young@woodbury.edu

- a. No Report

- 2. VACANT

Please email any recommendations to aswu@woodbury.edu

6:25PM - 6:40PM

Executive Board Reports

- 1. Alexandra Holguin, President

alex.holguin@woodbury.edu

- a. Elections

- i. Reminder applications are due February 5th if you are interested in running for ASWU Executive Board. To learn more about our positions head to our instagram throughout the week or reach out to the position you are interested in running for to learn more.

- b. Bulletin Board

- i. I'm excited to announce the second school location for the bulletin boards will be school of business the first being woodys.

- c. Bust

- i. The bust of Mr. Woodbury has began production as of this week.

- d. Constitution Committee

- i. A reminder if anyone is interested in joining our constitution committee to help us edit and rewrite our constitution please reach out to me. We'd love to have an assembly representative that is not involved with ASWU directly.

- e. Tuition Breakdown Flyer

- i. I follow up on our tuition breakdown flyer numbers to update the flyer. I haven't heard back yet but hope to have an update soon as I began working on this project last semester and have not received the information from the university yet.

- f. Restroom Bulletin Boards

- i. We have received approval to replace the current restroom bulletin boards with a more sturdy and better looking board. Can i have a show of hands of who would appreciate this for hanging your organization flyers. Vote almost unanimous minus three assembly representatives.

- 2. William Garcia, Executive VP

william.garcia@woodbury.edu

- a. Good evening everyone, as you can see Alex is not here today, which makes me the standing president for today's Assembly meeting.

- b. For the organizations that have not yet given me their contact information, please meet with me after tonight's meeting

- c. I'd like to introduce our newest intern Carlos Mayoral.

- d. As mentioned last assembly, applications are open for next year's ASWU executive board. Applications are due February 5th

- e. I have more to talk about, which will be discussed during our forum.

- 3. Bennet Cariaga, VP of Finance

bennet.cariaga@woodbury.edu

- a. Hi Everyone! Applications are due February 5th if you would like to run for ASWU Executive Board. Please speak to us if you have any questions.

- b. OAC

- i. Thank you for those who attended the second OAC workshop. This is a requirement for OAC funding. If you haven't attended any workshops, your org is at risk of not being eligible for funding.

- ii. Reminder that OAC Contracts are due on Thursday, Feb. 8, before 5pm. You can turn them in to me or the ASWU box in the Whit.

- iii. The OAC Event Request Form is due by Friday, Feb. 9 at 9pm.

- iv. The OAC Presentation must be emailed to Marta and I by Feb. 9 at 11:59pm.

- v. If you have any questions, please feel free to contact me.

- 4. Marta Huo, VP of Student Orgs

marta.huo@woodbury.edu

- a. Hello everyone hope all is well. If any of you switched eboard members, please get a new signature card as soon as possible.

6:45PM - 7:15PM

Forum Topic

- iv. Starfish - if you do not want to speak to me, you can send a starfish alert. Then, we will be notified to help an individual. If you are concerned, you can let us know through starfish. Even general concerns outside of grades.
- v. Keep elections in mind, I am looking for the next person capable for the job.

1. Student Initiatives

- a. Examples: smoke-free campus, bulletin boards. (passed last year)
- b. Extended lab hours for the computer lab, already in motion by the president and Mauro.
Questions :When should it be extended?
 - i. Mohamed: Tuesday, Wednesday, Thursday, Friday, Sunday
 - ii. Yvan: Weekends
 - iii. It will hopefully be applied to all labs on campus, probably miller first
 - iv. Valeria: days before studio
 - v. Anna: 10-12am stay open until 12 on the weekends
- c. Color purple at graduation: show of hands of no purple at graduation
 - i. 7 for NO purple
 - ii. 2 for purple
 - iii. 7 don't care
 - iv. Mauro: will always wear black gowns at undergrad ceremony
- d. Parking pass cost
 - i. \$75-\$100-\$150
 - ii. Javi: If this continues in the next two years it's going to be \$250, it extreme and no point. (This is opinion not fact)
 - iii. This will be brought up to John Lewis if voted on and passed as an initiative.
 - iv. Mohamed: is there a way to tell how many students have bought and how many did not buy, it's good to make a chart to convince them
- e. More AED installed around campus
 - i. It's the CLEAR shocky shocky thing - autumn
 - ii. Bring more AED on campus so it's more available
 - iii. BPWOW: Offering classes for CPR certifications
 - 1. Out of ASWU budget but free for students
 - 2. RSVP and sign up to get certifications, it is not first come first serve
 - iv. You really need to want to do it, it's a hands on situation - Mauro
 - v. Since not all staff are required so students should be allowed to get certifications
- f. Expansion of Discount Cards
 - i. One of the vendors on the card don't accept it
 - ii. A lot of wasted space
 - iii. Interested to see expansion outside of Burbank
 - iv. Renewal, expand, updated
 - v. Anna-Take out advertisements that aren't coupons
 - vi. Betas- one company but at multiple locations
 - 1. Problem with different locations = the manager at the one location can say yes but this is not a yes to all locations, would need to reach out to each location individually
 - vii. Other Location Suggestions
 - 1. Starbucks
 - 2. AMC
 - 3. Jamba Juice
 - 4. Tap
 - 5. Panda Express
 - 6. Kopan Ramen
 - 7. Portos
 - 8. Poke
 - 9. Arco or other gas stations
 - 10. In n Out
 - 11. Tommys

- 12. Target
- 13. Costco
- 14. La Bamba
- 15. Frys Electronics
- 16. Walmart
- 17. Michaels
- g. Rent a bike
 - i. Company pre-select
 - ii. Metro bikes
 - 1. Rent out a bike for a day or a weekend
 - iii. Replace rent a car and ride-sharing : pricey and out of our hands
 - iv. Yvan : can't really go anywhere far, only downtown burbank
- h. School ID improvement and barcode
 - i. Barcode scanner for studio instead of codes
 - ii. Barcode for Residence Halls
 - iii. Andy - what if someone lose ID
 - iv. Can always replace id at library for 5 bucks
 - v. Think of it as a hotel key, if lost, it will be canceled
 - vi. Liked by many
 - vii. Change the year, the stickers wear off easily
 - viii. Improving - Unanimous
- 2. Vote at ASYou day to pass these initiatives
- 3. For the students, by the students
- 4. Mariam - pool rinse off for commuters
 - a. Would be expensive

7:15PM - 7:25PM

Open Forum

1. Last weeks comment box question -- DFL Comment
 - a. Original Comment: "It is unfair the faculty members take up the DFL or woodshop when us as students are the ones paying for the services. DFL run times up to 3 HRS on two machines at once!"
 - b. Matthew Corbitt, Director of Making Complex, response comment: " In response to the anonymous comment the administration and I request that you remind the assembly that all policies surrounding the Making Complex can be found on our newly launched website wu-make.com. It should also be relayed that no favoritism is offered to any one member of the Woodbury community, whether they are faculty, staff or student."
 - c. Ingallill, Dean of School of Architecture, response comment: "I encourage students to speak directly with Matthew Corbitt, Director of the Making Complex, about concerns in the Making Complex, and know him to be responsive and professional. The 'Permissible Uses' section of the new website that Matthew recently set up, provides the usage protocols. Associate Dean Marc Neveu and I are also always available to meet with students."
2. "I am concerned that after hours when the Design Center is locked there is no way for someone who is handicapped to get into the building. There is no pin pad to unlock the back doors and the front doors are only accessible by stair. Also, the keypad for the front doors doesn't always work. I had to call security to open the doors for me and even when they entered the right code it did not open until after 4 tries. Is it possible to get an updated keypad system?"
 - a. I do not have an immediate answer
 - b. Mauro- we are looking at the key card system, not exactly sure of the exact time frame. Also for security measure, we have to lock down by key
 - c. IIDA- do you guys really want to wait on that
 - d. Mauro - they will put in a request to fix the keypad
 - e. IIDA- there is no way of getting in from the back because there is no keypad and it is broken in the front
3. Will there be female protection in the residence hall?
 - a. The initial plan is to have female and male

- b. It had been set to order, it is pricy, order is not big enough so was held off.
- 4. ASWU Monday 12-1 is more convenient for general meeting, comment box
 - a. Sorry but this is the only time that works for the eboard and advisor
 - b. Can not be changed
 - c. Assembly meeting times are subject to change every semester based on the schedule of the Executive Board and Mauro
- 5. Film cage
 - a. Mohamed - working on a student list for arch to use the entire cage, hopefully to be establish in the fall
- 6. Superbowl sunday
 - a. Woodys cafe, sunday, snacks and drinks
 - b. Waiting on confirmation
 - c. Try to do this for a regular basis
 - d. If know of any event email sarah
- 7. Tuesday the 6th Saudi Student Association Event
- 8. RHA Wu Con March 3rd, Grand Prix April 23rd
 - a. Will send out email for collab from orgs
- 9. ASWU or CAB will table every Wednesday
- 10. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.

7:25PM

Next Meeting

- 1. Thursday, February 8th, 2018, 6:00PM-7:30PM, Saffell Boardroom