

**Assembly Meeting Agenda**

Monday, October 14th, 2019

 12:00PM - 1:00PM

Saffell Boardroom

Call to Order 12:00pm

12:00PM - 12:05PM Attendance

12:05PM - 12:20PM Guest Speaker

1. No Guest Speaker today

12:20PM - 12:25PM Announcements/Upcoming Events

1. Spirit Week Tabling
2. Open Forum
	1. Labs closing really early
		1. Meeting with Pres. Steele tomorrow
			1. ASWU will bring up
3. UNA Speaker is coming
	1. 16th 12-1pm
	2. SB 210

12:25PM - 12:35PM Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.

12:35PM - 12:45PM Senator Reports

 School of Architecture

1. Lorena Mendoza
	1. Infestation Issues
		1. Termites
		2. Fumigated this week
			1. 3rd year building
		3. Rats
		4. Spiders
		5. Raccoons
2. Erika Shipcott
3. I met with the Department Chair Christoph to go over some concerns he has heard from students thus far.
	1. He mentioned the concern of:
		1. Outlets missing in upper division studios
		2. Possible Material Recycling Center
		3. Chairs disappearing in all studio spaces
	2. We planned on meeting with each other again during the first week of November.

School of Business

1. David Manikad
2. Melissa Toribio

School of Media, Culture, and Design

1. Jonei Battle
	1. I have scheduled a meeting with Anna today
		1. Spoke with her about the fashion department and some complaints that people had about the fashion department.
			1. Like how we should have recycling bins for paper and muslin.
			2. Need bigger trash cans the ones that we have in studio get over filled quickly. It would save more paper if we had recycling bins so that we could reuse them.
			3. I will also speak with her about the equipment in the studio.
	2. Also it has been brought to my attention that someone tried to get dinner and they didn’t have a veggie option for them and they didn’t want to get the grill side.
		1. Sunday they had hot dogs for dinner but no veggie options.
2. Emmanuel Adewuyi
	1. I have had meetings to Angela Diamos and Sue Vessella .
	2. I have informed both of them about the labs beings open on the weekends, and it has been agreed that they will see if they can shift around the hours, or open one of them longer.
	3. Other than that, there are no concerns at the moment

College of Liberal Arts

1. Gayane Mikaelyan
	1. Hello everyone
	2. we met with Rouben Ellis last week
	3. we introduced him to what ASWU was and what our positions are
	4. We decided to try to “advertise” COLA more and figure out ways to make everyone feel included
	5. Get the instagram going up and running.
	6. We will be following up with him soon
2. Meline Safaryan
	1. Hello Everyone!
	2. Last week Gayene and I met with Rueben Ellis the dean of COLA.
	3. He shared some concern that the school did have enough attention.
	4. Asked is to think of an event where COLA students can come together.
	5. Sent us the COLA Instagram login asked if we could run it.

12:45PM - 12:55PM Executive Board Reports

1. William Garcia, President William.garcia@woodbury.edu
	1. Hey everyone, enjoy spirit week, leading up to Atmosphere. Which Melissa will give more details about
	2. Please take down your flyers for events once the events are over
		1. It hasn't3 been done this semester, and hopefully will not have to be done. But fines will be given out after multiple warnings for this violation.
		2. Also look out for other orgs events, if their event is over and you see one of their flyers, take it down
		3. Please don’t place them in front of campus, for the campus aesthetic.
			1. Specifically don’t place on columns.
2. Marta Huo, Executive VP Marta.huo@woodbury.edu
	1. Hi everyone hope you all enjoyed your long weekends
	2. We got new soccer nets up at the basketball courts, they should be up. If not, they will be up sometime this week
		1. Twice this size and made of steel
	3. If anyone is interested in participating in soccer games or a soccer tournament please let me know
	4. Thank you
3. Veronia Alkomos, VP of Finance Veronia.alkomos@woodbury.edu
	1. Late Reconciliation:
		1. Zone V: picture Day
		2. Phi Sigma Sigma: Color Run
		3. BSA: Skate Night
	2. Reconciliation due:
		1. CEO: Breast Cancer due Wed 16
	3. If you have any changes in events please let me know 2 weeks in advance
	4. New orgs need to contact me.
4. Matthew Pardini, VP of Marketing Matt.pardini@woodbury.edu
	1. Hello everyone
	2. We have received our discount cards and will be passing them out Wednesday!
	3. We have received our Swag and will be passing that out Wednesday as well!
	4. Website is up and I am working to update it now
	5. I will start working on some ideas for a second run of swag this time based around winter gear
		1. Sweatshirt
		2. Sweatpants
		3. Etc
	6. That’s all I have to report for now. Thank you
5. Marina Castillo, VP of Student Orgs Marina.castillo@woodbury.edu
	1. Hi Yall
	2. Michelle and I met with students interested in a gaming club.
		1. Around 20 students were in attendance and they are communicating. I am overseeing their progress.
	3. I haven't had a chance to reach out to La Voz Unida about their progress but I will do that this week.
	4. I will have an update on Storage Space and Greek Council soon.
	5. If any org has any questions, feel free to contact me.
6. Melissa Castillo, VP of Student Life Melissa.castillo@woodbury.edu
	1. Come out to spirit week this week
		1. Spirit week
			1. Monday- diy days
			2. Tuesday-1920s day
			3. Wed- food day
			4. Thursday- photo day
			5. Friday- Atmosphere
				1. No ticket sales at the door
				2. Closing ticket sales at 5pm
				3. Parking- valet style

First come, first serve

* + - * 1. Recommend the bus

Check in is at 8:15pm

Leaves at 8:45

* + - * 1. Check emails for dos and don'ts
	1. Buy your tickets to atmosphere!
		1. Explain parking of Atmosphere
	2. Orgs who requested OAC for Spooktacular will receive an email on October 21st about what they are doing
		1. If you have any questions PLEASE talk to me!
		2. No more haunted house
			1. Explain why
			2. Zombie run group sign ups will be on BSA’s on October 23rd during lunch
			3. If you have a group earlier than that, let me know and I will pass it to BSA
	3. Midterms food run is on Wednesday, spread the word to be on the lookout for our cart
	4. WINTERFEST is on November 21st.
		1. OAC requests will get an email on November 11th to see what your org has planned for the event.

12:55PM - 1:00PM Advisor Report

1. Posters
	1. Who, what, when, where and why need to be on them
	2. If the event is OAC sponsored, ASWU stamp needs to be on it
		1. Can be found on the ASWU website
2. Turkey Carving
	1. Nov. 21st
	2. Week before thanksgiving
	3. Lunch with Pres. Steele and faculty

 Next Meeting

1. Monday, October 21st, 2019, 12:00PM-1:00PM, Saffell Boardroom

Adjourn 12:25pm