



ASSOCIATED STUDENTS
of
WOODBURY UNIVERSITY

Assembly Meeting Agenda

Thursday, February 8, 2018

6:00PM - 7:30PM

Saffell Boardroom

6:00PM - 6:05PM

Attendance

6:05PM - 6:10PM

Upcoming Events

1. I want you to be Happy Day, March 6th, please let psychology club know if you are interested in collaborating on this event.
2. Behind the Seams having fundraising event, Selling Valentine grams
3. Valentines day- CEO mini gift bag giveaway and free roses in the main quad
4. IIDA- Valentines meme-a-gram. Monday and Tuesday you can order a gram, they will be delivered Wednesday

6:10PM - 6:25PM

Senator Reports

School of Architecture

1. Mohamed Hassan Mohamed.Hasan@woodbury.edu
 - a. Heather is setting up a town hall to meet with 4B students this round next Tuesday
 - b. I'm meeting with Marc next week
 - c. Lecture next Tuesday
2. VACANT Please email any recommendations to aswu@woodbury.edu

School of Business

1. Melissa Toribio mel.toribio@woodbury.edu
 - a. This week I met with Dr. Holt where we discussed the upcoming Business Plan competition. Dr. Holt encourages all students to participate and I will bring more updates as the date gets closer. Next week I have a meeting scheduled with Dr. Marquez and hopefully I can get more information regarding the competition to design a way to present Woodbury's new mission statement.
2. VACANT Please email any recommendations to aswu@woodbury.edu

School of Media, Culture, and Design

1. Niomie Glory Niomie.Glory@woodbury.edu
 - a. This week I met with Ana Herruzo, the chair of Media Technology. She is new to her position, this is her first school year here. I introduced myself and explained things that ASWU does. With this information we will remain in contact throughout the semester. I will be having a meeting with Behnoush next week. If anyone would like me to bring anything up, please email me.
2. Anna Harrington Anna.HarringtonBilu@woodbury.edu
 - a. This week I had a meeting with Sue Vassella. We went over my goal of bringing more awareness to the Equipment Cage and discussed the idea of putting not only MCD student accomplishments on the ASWU website, but also other accomplishments by students from other departments (Architecture, Business, Liberal Arts, etc.) as well. Perhaps adding a section entitled 'Student Accomplishments,' or something to that extent.
 - b. I have also scheduled appointments with the chairs of Film, Fashion, and Design Foundation for the upcoming week. If you have anything that you would like brought up in these meetings please email me at anna.harringtonbilu@woodbury.edu.

- c. If anyone has any comments, concerns, questions, or needs clarification on anything please reach out to me. I more than willing to help.
- d. Thank you!

College of Liberal Arts

- 3. Akeima Young akeima.young@woodbury.edu
 - a. Hey everyone, this week for COLA I met with my dean and discussed the ways we can get people involved in a job fair for the college of liberal arts. We will be asking people to take a survey on what careers they would be interested in getting more information about. If you are in the College of Liberal Arts please reach out to me to let me know what you'd like to see. I will be making appointments with my chairs for this upcoming week.
- 4. VACANT Please email any recommendations to aswu@woodbury.edu

6:25PM - 6:40PM

Executive Board Reports

- 1. Alexandra Holguin, President alex.holguin@woodbury.edu
 - a. Elections: I would like to announce who is running for your 2018-2019 ASWU Executive Board.
 - i. President- Bennet Cariaga
 - ii. Executive Vice President- William Garcia
 - iii. Vice President of Finance- Veronia Alkomos
 - iv. Vice President of Student Organizations- Destiny Garcia, Valeria Alkomos, and Sungmin Lee
 - v. Vice President of Marketing - Adam Ramirez
 - vi. Vice President of Student Life - Crystal Sims
 - vii. Good luck to all those running and thank you for your commitment to ASWU.
 - viii. Voting will take place February 26th through March 2nd through a link sent to your emails. Campaigning will begin next week Monday the 12th.
 - b. Restroom Bulletin Boards will begin production shortly replacing all current restroom bulletin boards and adding two more locations one being in the ASWU gym and the other being in the whitten center. If the bulletin boards continue to be successful I hope to the next executive board continues to expand to other restrooms that may not have them.
 - c. Bust of Mr. Woodbury we got a sneak peek of our Mr. Woodbury bust and he's looking very nice. I am currently working with Erik Greeny to find a pedestal and a location for the bust. If anyone knows places that can produce a pedestal similar to the one in the library courtyard please let me know.
 - d. The SoB and MCD bulletin boards are scheduled to arrive around mid April we are hoping to push that to sooner but is not guaranteed.
 - e. WASC is the university accreditation that is coming to visit in March. We would like to ask some student leaders to join a meeting with us on Thursday, March 8th from 11:15-12:15p if you are interested please stay after the meeting to discuss this with Mauro.
 - f. Lastly, a reminder please remember to respect that ASWU members are students to and please do not approach members of ASWU about ASWU during class time. Thank you.
- 2. William Garcia, Executive VP william.garcia@woodbury.edu
 - a. Hello everyone, hope all is going well with classes, reminder that this sunday is our Organizations Allocation Committee meeting. Any organizations that are requesting funding must attend. Bennet and Marta will be chairing the meeting and will provide you with more information
 - b. Update on the outgoing mailbox, it has been here and we are waiting on a vinyl with our logo to be put on it (which will be coming within the next week) so expect to see the drop off mailbox soon
- 3. Bennet Cariaga, VP of Finance bennet.cariaga@woodbury.edu
 - a. Hi! OAC is coming up fast and so are the deadlines! The following orgs have not turned in their contracts: Psychology Students Association and 7500 Club (as of this report). Please see me after this meeting.
 - b. Reminder: The OAC Funding Request is due tomorrow, Friday, February 9, at 9:00PM. As of this report, I have received only one application. Thank you BSA!

- c. Additionally, the OAC Presentations are also due tomorrow, Friday, February 9, at 11:59PM. As of this report, I have received no presentations.
 - d. Woody's Lounge Furniture - I am excited to announce that the lounge furniture for Woody's is set to be installed on Tuesday, February 20!
4. Marta Huo, VP of Student Orgs marta.huo@woodbury.edu
- a. Hello everyone, hope all is well. I would like to get feedback on the ord emails so for those of you who have tried it out, please feel free to speak up now about any problems you ran into or any questions about how to use it, do you guys like it?
 - b. Just a reminder to everyone, please take down you flyers as soon as you can when your event is over. I have created a guidelines for posting, it is on the ASWU website under docs and forms, organization forms, and it will be posted up on the bulletin boards. Please refer to it and follow these guidelines or you will be fined.
 - c. CEO please take down your breast cancer banner if it is still up thank you
 - d. Now I would like to welcome the veterans organization to assembly, they are the newest organization on campus.
 - e. Lastly, spirit week is from April 2nd to April 6th, we are encouraging you all to table everyday. The theme for Monday is art, so you can table with any crafty activities. Tuesday is sports, so you can collab with each other to host a game. Wednesday is org row, so if you do not want to table every day, Wednesday would be the day you should definitely table for. Thursday is swag day, ASWU will be giving out limited edition swag on this day, so you can table and marketing your own org as well as hand out swag. Friday is Woodstock prep day, so anything related to how one would prep for it.
 - f. Please reach out to me if you need any ideas on what to do for tabling or anything else.
Thank you
5. Adam Ramirez, VP of Marketing adam.ramirez@woodbury.edu
- a. Hey everyone, to reiterate what Marta said, we want spirit week to be inclusive of all organizations, so make sure to plan something according to each theme as an effective spirit week would consist of as many activities and events going on simultaneously.
 - b. Tablecloths are being processed now so I will hand them to each respective org as soon as they are in
 - c. I've uploaded a guideline for flyer placement on the aswu website which you can find under the documents tab, it is right under the flyer stamp link. Make sure to follow the guidelines or flyers will be taken down
 - d. Again, if your event is in collaboration with another org or school, and you are OAC funded, make sure a FREA is submitted for both your org and the other org or school, and don't forget to CC me when submitting your flyer.
 - e. Also, all organization emails have been updated on the aswu website
6. Autumn Davis, VP of Student Life autumn.davis@woodbury.edu
- a. Hi all! I have a lot of updates regarding Woodstock so please be paying attention!
 - i. I am pleased to report we will be having 2 student performers at this year's event! One is Malik, a woodstock veteran, who will be doing our transition sets. Our second artist is Johnny Goth- who happens to be managed by a film student here. He's also a student himself!
 - ii. As for Organizations, here are all the contributions I have so far... Thank you thank you thank you for getting them in on time. Zone v is doing polaroids and snap filter, Sunnies are doing inflatable obstacle course CEO mocktails/flash tattoos, Phi sig doing mocktails and flash tattoos with CEO RHA is doing pinatas and glowsticks Betas doing bucket list board Animation & Unity doing giant jenga or bowling AIAS doing Canvas paint throw, and ASA is having Hookah from 5-11pm. It isn't too late to collaborate or send me Ideas, I encourage everyone to do so. For those I gave Extensions to please have the idea in to my no later than tomorrow at 8pm. A super special thank you to both CEO club and Accounting society for donating funds towards artists- I won't make announcements yet, but the lineup this year is coming along very well!
 - iii. We also would like to ask for help from any Design students- specifically graphic design to help us with marketing and our event logo this year. If you are

interested... it is paid and looks great on your resume. See me after assembly or shoot me an email!

- b. I am also heading up ASYou day! In addition to elections and in n out, we will be having org tabling with snacks and swag to give out to everyone! Come join in on the festivities and vote!
- c. We have a CAB n Get it next week: It's valentine's day so we are raffling a valentine's basket (Mariam) That's from 12-1:30 on the quad! Be there!
- d. Finally, literally as soon as assembly Ends, there's going to be a CAB screening of the Film, Valentine's day in the ahmanson. We had to move it from the quad indoors because they're working on the grass, but the movie is still happening, and we have tons of snacks, so we hope to see you there!

6:40PM - 6:45PM

Advisor Report

1. Mauro Diaz

mauro.diaz@woodbury.edu

- a. The reason some areas of green are dying because Woodbury is still working on the water project
 - i. Woodbury is receiving recycled water, but there have been issues
 - ii. Heads up in case you see purple pipes
- b. Raise your hand on starfish for friends and colleagues
- c. I know you are all tired, try to get rest, drink water and eat. Keep the ambulances away from campus
- d. WASC
 - i. Accreditation visit for the entire school as a whole. We can not be accredited as individual schools without the WASC accreditation.
 - ii. We have not been visited in 8 years because we did so well last time
 - iii. Faculty from other Universities in the area will have 3 days on campus to analyze the school
 - iv. If you wish to interact with faculty from other institutions please reach out to me. Mauro's email is above
 - v. Being part of this is a part of being active on campus, this is a great opportunity as a student leader
- e. Elections
 - i. Please vote it is important to share your thoughts and opinion of who you would like to see in your executive board as they represent you.

6:45PM - 7:25PM

Open Forum

1. If you have anything that was not addressed, please submit an anonymous comment into the Comment Box right outside in the hallway, in the pool house, or via our virtual comment box on our website aswu.woodbury.edu.

Adjourned at 6:31 PM

7:25PM

Next Meeting

1. Thursday, February 15 , 2018, 6:00PM-7:30PM, Saffell Boardroom