



## **Assembly Meeting Agenda**

**Tuesday, October 18, 2016, 7:00PM**

**Saffell Boardroom**

- I. Meeting was called to order at 7:00PM
- II. Attendance
- III. Guest Speaker
  - A. Eric Wang, Vice President of Information Technology

Eric: My understanding is that there are a list of questions for me: It's been about a little over six months since I have been here so let me answer questions about, so first question:

1. What are the benefits of getting the new Konica printers?

Eric: We got new deals with Konica, and we are able to get Konica not HP - There is a 17% reduction, \$30 increase, least cost, also able to replace all of them for the greater technology. These printers are the best production that money can buy. With this technology, we function like a print shop, meaning that we need to pay for licensing for a lot of things. The new Konicas came in about a month ago, but were not able to implement the new technology fast because it required a new software and upgrades to the current computers, thus it took a few weeks before the printers worked. Another benefit of the Konica is that people are able to print wirelessly, you can send the print job from anywhere, and you can release the job when you get to the printer.

2. Previously communicated to us that the plotting cost was going to decreasing?

Eric: I never said that but we will decrease the cost, but rather reduce the cost. IT researched three other competitors, and we are one of the cheapest one. The copiers, they are re-looking at the price. At a meeting earlier today, it was discussed that there is a \$1000 reduction, meaning \$1000 in savings in a whole year. We are looking into pricing plotting sheets by square foot rather than linear foot.

3. Are we getting new plotters, and will we be getting cheaper and faster plotters?

Eric: We got one but haven't announced it. It is a HP 5000 where the speed of the plotter, it is using a totally new technology that is very advanced where it is a toner/laser based plotter. Feel free to come by my office or ask a person working in the labs to show you. The cost is strange because what happens is that B&W is the same as color. We are hoping to do a demonstration to show that the plotter can perform approximately 6 times faster than the other ones.

Q: Are all of the plotters going to be replaced?

Eric: \$35000 each for feasible

Q: What are the ones we have now?

Eric: They have ink jets where you can print a poster in a minutes, but this one is going to be a laser printer, to have a launch and show off

Q: Now how much is the cost of each?

Eric: About, a little bit less

Q: Will this be an addition?

Eric: Yes, we are not taking away the other existing plotters

#### 4. Are we upgrading to a wireless system?

Eric: They answer is yes and no, a long term plan. I came from a private corporate so I work a little different. Long term plan is to price it and get a microwave a dish, that will be sitting in the business building and will be connected to the dorms. But with our current infrastructure, we want to kills two birds with one stone, and for the ports to have something where we haven't updated the software, so right now we cannot open the ports. This means that you can play all you want but at the same time we want to purchase a new firewall that will allow new shaping to where IT can control the firewall and the network, and software, so with that when it is needed. So during a certain peak time, we would be able to switch it. Or if a disaster happened we would still be having a microwave dish. But long term, but the problem with us for enrollment numbers and budget cuts he should upgrade the switched for higher network but it takes time. My team of 8 people is working to help me implement, and they are busy right now working with Equitrac and San Diego.

#### 5. We are looking to host informational sessions about the IT Department and its services.

Q: For the RHA gaming tournament, I am suggesting a more popular game like Call of Duty, because the main reason is that FIFA is hitting a limited demographic.

Eric: Potentially bring more and there are some logistics to that, but we will speak more into detail for that. Today there is a release of Battlefield 1, and if anything I will try to feature, I'm thinking to purchase Sony ER, for the students to have a taste of it. My brother worked at Sony, and Playstation support, based on some report, is that people get dizzy- don't quote me- but trying to get it back.

Q: Students have games that are popular and to just ask the student body if there are any games that they would like to see, it might be complicated but as far as money

Eric: Keep in mind that there are licensing obstacles for gaming tournaments.

Q: We can't play super nintendo?

Eric: One has to be careful to play tournament with super nintendo, and that's that.

Q: So you say consoles do you mean 3d as well.

Eric: I have to really be careful to not take up too much space to not shut you down, because you would be keeping that connection

Q: What number should we call to set up a help ticket for our gaming consoles to get connected to the Woodbury Wireless?

Eric: Helpdesk- 818.252.5295

A: you can also email [helpdesk@woodbury.edu](mailto:helpdesk@woodbury.edu)

Eric: Thank you very much I try to do the best I can, and my office is an open door policy so feel free to knock on my door or just walk in it's open.

IV. Event Announcements

- A. *Sigma Study Social* -Wednesday Nights at 7:22pm in North Hall Lobby
- B. *Pasillo De Los Muertos*- South Hall Courtyard 10.20.16 this from 7-10pm.
- C. *CAB Mixer*- at 6:00pm on Thursday 10.20.16

V. Projects

A. Jane Tan

- 1. Birdfeeders: researching where and what to get.
- 2. Hammocks: looking into getting sturdy one, like woven ones. In the past when they had the hammocks they were the fabric ones that ripped and did not last. I need to buy ones in store and not online.

Q: What about Olvera Street?

Jane: Yes I was looking into that, if any of you have any suggestions please let me know.

VI. Senator Reports

A. Media Culture & Design

- 1. Andrew Hill.....Drewboy585@gmail.com
  - a) Meeting with Sue Vesella, Dean of Media, Culture, and Design : We discussed the matter with previous interview with the Chair of Animation, Dori Littell Herrick, I expressed my concerns about the state of the Animation department and the lack of an evolving course that would coincide with an evolving industry. -We came to the conclusion that many of Mrs. Vesella's own concerns had been made concrete by the information I was presenting and that once Dori retires, there will be a complete deconstruction of the current program and a new, fresh curriculum will be in place. This new curriculum will incorporate a more in depth 3D animation course as mandatory for animation students, something that has been completely lacking in the current program and something that students have repeatedly wanted to learn about without having to go to video game design in order to do so. -Sue Vesella was on board with all my concerns and has promised me that my concerns are heard and that there will be actions taken to right the wrongs that have been going on for so long in MCD and a more thorough and thought out program will be established, one that will not require animation students to bounce around in course requirements that ask of them taking classes out of order. -I expressed my concern regarding that almost every animation recruiter that comes to this school repeatedly has said that they are looking for animators that are specialized in a specific area of animation whether that is background design, storyboarding etc , and I informed Sue Vesella that the current program does not allow for animation students to gear themselves toward a specific direction in animation but is in fact a very broad umbrella structure. After expressing my concerns for myself and the animation student body Sue Vesella granted me the privilege of doing an independent study in Storyboarding with Professor Eddie Rosas who will work one on one with me to hone my skills in that area in order to become specialized before I leave here. And as for the student body,

the new program that will go into place will make every effort to help students focus on areas of animation that based on their interests.

VII. Executive Board Reports

A. Jia Er Lin.....President

1. [jiaer.lin@woodburyuniversity.edu](mailto:jiaer.lin@woodburyuniversity.edu)

a) Cabinet meeting last Wednesday

(1) Graduation Committee on Walking Policy: 46% of those who “walk” at graduation are technically not finished with their program. About 1/3 of them have an internship to do, 1/3 have GE classes left, and the last 1/3 have major courses left. Many don’t finish their program until 5-6 years later after they have walked across the stage at graduation: 60% finish it in the first two years, and 10-20% don’t finish until their 5-6 years after graduation. Remember the current policy is that you are able to petition to walk at graduation when you have an internship and/or 6 units remaining. You are able to walk if you have your internship or 6 units left. The problem with the current policy is that it makes the Woodbury graduation rate low, as many students don’t finish their program. The committee is looking into doing two graduations each year: one in spring and one in winter, but the problem is that the speakers will be different. The committee is looking into only allowing students with major courses left and an internship left to walk, and those with GE credits left cannot walk.

(2) **Mauro:** For the last 15 years we’ve allowed students to walk with 3-6 units left at commencement. What you are handed is a holder to say you did the commencement. Even your diploma is actually not what employes you. The transcript that says “Graduated” is what employes you. even say that you graduated. 46% of the group that graduates are walkers, meaning they have 3-6 units or an internship to complete. Unfortunately it takes two years for that institution to let that person graduation. For reasons is because you’ve forgotten . On the academic side, it is an academic decision from the faculty.

**Q:** I heard a lot of things that it was administration wise and record wise that they were adding things after with not getting jobs and such. and change wise, but because of administration is adding

**Mauro:** The majority of the students takes the 8 years to complete their degree. The other % is smaller because the statistics were shown and it’s a significant chunk to show what most schools do, In other words unless you fail your final, which you don’t find out until 2 weeks after you will see if you are on track to graduate

**Q:** So it should be the advisor to check about how much it begins. Can we work on having correct academic advising that is very effective?

**Jia:** In two weeks **Will McConnell** will be here so make sure to voice your concerns to him.

**Amanda:** Last year we have that where they have voice your concerns and last year we had over an hour meeting with him about that and all of the problems with advisors and such. You are supposed to apply for your grad

check to where you are checking in your junior and sophomore year to check for a grad check.

- (3) University is looking to fundraise more money, and hope to have the Board of Trustees lead this and have \$2 million by 2018.
  - (4) Also the University is looking into making a mentor program for current students, they are not sure how the mentors are going to work but it is based off a mentor program from another university/college. And this nice way to encourage recent alumni to get involved in Woodbury, by donating time and energy when they don't have the money to give yet.
- b) AS-You Day went really well, everyone loved the bulletin board, and we are looking to meet with Randy so we can get bulletin boards around campus

B. Alexandra Holguin.....Executive Vice President

- 1. [aswu@woodbury.edu](mailto:aswu@woodbury.edu)
  - a) Hello all, ASWU has put together 5 survey- all shared, so please take part in the surveys, please email me 24hrs in advance if you cannot attend and to have the same rep for clear communication

C. Alexandra Rodriguez.....Vice President of Finance

- 1. [Alex.rodriquez@woodburyuniversity.edu](mailto:Alex.rodriquez@woodburyuniversity.edu)
  - a) All of the transfers should have been cleared for the business office so please check that.
  - b) The audit is not complete yet, so you should still ask for the year before.
  - c) Two presidents and a few of the form reps, only a few things that you need to scan and email, so it's for your records, it's really just for future records if anything goes wrong in the business office.
  - d) I know a lot of you had fun at the Fall turn up, just remember that we do have events this week, and there is the movie screening for PSA, we have Pasillo and Alumni mixer and all such.

D. Esteban Cerna.....Vice President of Student Organizations

- 1. [esteban.m.cerna@hotmail.com](mailto:esteban.m.cerna@hotmail.com)
  - a) If you have an event, Frea's need to be turned in two weeks in advance.

E. Stephanie Sandoval.....Vice President of Marketing

- 1. [stephanie.sandoval@woodburyuniversity.edu](mailto:stephanie.sandoval@woodburyuniversity.edu)
  - a) Post at least one flyer for OAC events, send it to her though whether or not it is OAC

F. Amanda Sachartoff.....Vice President of Student Life

- 1. [amandasachartoff@gmail.com](mailto:amandasachartoff@gmail.com)
  - a) CAB and Get it tomorrow, hiding fake limbs around campus, and if you find them and the find the golden heart you will go to the Halloween Horror Nights, so I hope to see you all out there. If you are limited in time, check Snapchat: **ASWUPB-**working on updating it.
  - b) Halloween costume party where the formality is to where ap[orate costumes,

purchase the tickets before the 26th entered into a raffle. They will be posting, online and there will be a prize for best costume and such and such

## VIII. Advisor Report

- A. Mauro Diaz, Interim Dean of Students..... [mauro.diaz@woodbury.edu](mailto:mauro.diaz@woodbury.edu)
  - 1. Updates: Career Services- Open Search for 6 resumes, for calling and doing a princess for the services. They are in the process of finding another person to handle as many resumes as possible
  - 2. Counseling Services, Health Services: all getting busy.
  - 3. Spring Registration: November 1st- Hopefully you have all finished that TITLE IV Survey about how to get in there, please remind your classmates.

## IX. Open Forum

- A. Email [aswu@woodbury.edu](mailto:aswu@woodbury.edu) if you have any questions or concerns that were not addressed today, or submit an anonymous comment in the comment box outside of Saffell.
- B. Nothing was in the comment box
- C. I know that some of the items can only be purchased online or can be cheaper online, but wouldn't they be saving money, the invoice that will be provided by the vendors...
  - 1. Unfortunately no, we can no longer do that
  - 2. ASWU will work on helping and seeing what we can do by speaking to David LaChina
- D. I know that last year or 2, we have posted a breakdown budget, because I have not found it on the ASWU website.
  - 1. ASWU will work on posting it on the webpage
- E. Announcement from Accounting Society: We are having a coffee cart, so every Mondays from lunchtime from 12-1 for coffee and pastries, so purchase something to give you energy please.
- F. SGRHo- A raffle basket for the rest of October, and some guys might be shy but they are lotions and body sprays- proceeds are donated to the National Breast Cancer Foundation. Cash and cards accepted
- G. Atmosphere Announcement: If you scan a ticket from their posters you can purchase your ticket, and they still has a bus and alcohol
  - 1. Bus to go there but not come back is fine..
- H. IIDA is having a fashion show. It is a really huge event to where fashion and celebrities and such are happening.
- I. Architecture, if anyone is interested Nina Briggs is holding a Wikipedia to show all of the women architects to show the empowerment of women in the Architecture field . Saturday from 1-5 in the library, Flyers and information on their Instagram. See Shamime if you have any questions.
- J. Communication Club: 7500 magazine are having a Halloween event for a launch party in the Main Quad from 11-1:30- Escape room and they are still looking for another band to play from 12-1.

X. Next Meeting: Tuesday, October 25, 2016, 7:00PM - 8:30PM, Saffell Boardroom

XI. Senators, Interns, Project Managers, PPDV students, Gaming Club representative, and Communication Club representative were asked to stay afterwards.

XII. Meeting was adjourned at 8:21PM