



Assembly Meeting Agenda

Tuesday, November 15, 2016, 7:00PM

Saffell Boardroom

I. Attendance

II. Guest Speaker: Randy Stauffer, Vice President of Academic Affairs

- A. Trying to come up with a new schedule for when evaluations are sent. Course Evaluation are being biased.
 1. Grades come up after they evaluate
 2. Evaluation could change from the grades.
- B. These are the two points where they won't want to be bias towards the course evaluations. A student has 21 days to fill out the evaluation. They close the last day of classes. This is because the faculty member might have you take it on the last day of class. They might grade it the last day. The five week and 7 week the time frame is shorter, 5 week it's harder to fill out and 7 weeks you have 7 weeks.
- C. What do the faculty do? The whole point is to learn how to help the teachers become better teachers. If they are consistently not working or really could potentially terminate their contract renewal or a promotion. Course Evaluations are imperative for the school especially for teacher evaluations.
- D. The school does this because they want students to produce the best work that they have, and to learn a lot.
- E. He said that he found these helpful with increase return and to see how hard the professor is trying.
- F. He wants to see as many course evaluations as possible.
- G. Q/C: Return Rate, if the teachers do tell the students to do it in class, then the students don't have the incentive to do it. There's no form of or real way saying someone received it or not. But apparently the students see nothing.
- H. Q/C: If there could be a notification on how the professor did or some sort of congratulations your evaluation ranked
- I. Randy: It is anonymous, so there is both the good and bad evaluation.
- J. Q: "we have heard your comments, and we see that you like your teacher" He just wanted a confirmation of how or what the students voice is heard. For there to be a comment about change.
- K. A: First, people are looking at these, the chair gets their own, Dean's get everyone from their school and Randy gets everyone's. So everyone is receiving their evaluations.
- L. Student: We are the communication for the faculty and student body.
- M. Randy: not only do we review the evaluation from the students but they are asked to do a self-reflection, and it is informed by. The course evaluation are more important than the faculty who really care about learning.
- N. Student: There was an in person survey where there was (the benefit of doing it on paper is a better outcome), correct me if I'm wrong but they only see the comment box?
- O. Randy: The faculty member can see where they stand to the rest of the department and the school. They see each category of that they rated them. The end is an average. Under each numeric area there is a comment. They can see each student's comment. The ability to do it quickly is just as easy on paper, and the struggle was calculating it due to the amount of papers it is much quicker through a computer.
- P. Student: "to encourage teachers to bring it up in class" for a professor to do that is great. You're

remembering how you really feel about the professor if you are already there.

- Q. Esteban: What is the return rate electronically
- R. The number is low. Randy: It's not a good number, it's probably around 40% to 50%. Certain departments have stronger numbers but the number could be better. I see nothing wrong with a student saying that it's possibly putting 15 min to the class to vote.
- S. Esteban:: Is there a way to incentive, or a raffle?
- T. Alex: Or make an event in the quad, this school runs on food. Pizza as an incentive.
- U. Randy: I will say this, the incentive is actually helping the faculty understand what you are getting out of the course. I don't want that to change the way and objective of them
- V. 2nd thing is that she found that she didn't do course evaluations when she had bad experiences. This might have not been the right way to go by it but that was the outcome for this student.
- W. Randy: Great experience and horrible experience, but once again in order to get a true representation. Looks really look in built in biases with all of us, it's no different than normal biases in the world. He wants everyone to take these ideas into account.
- X. Student: He was told to not do them from the professor. They want to not have you do it.
- Y. Randy: more than likely these will be a benefit for the next student. If everyone said that then they wouldn't be helping the faculty member or the rankings.
- Z. Student: the more students that don't do them allows him not to
- AA. Student: The timing of the course evaluations. From his experience, the class isn't over till it's over, so you can't really make an assessment until it's over. SO maybe until after? Overall- Already discussed earlier.
- BB. ...
- CC. Student: Knowing the course evaluation is super important, back in PCC we had nearly 100% participation, because the Deans wanted to make sure that nothing was falling behind in the architecture program. It's probably a better outcome. If you want the higher response, have the dean come in and voice to do the evaluations.
- DD. Alecks: The reason it's done in the middle is so that you won't be bias, unfortunately it needs to be done in that time frame. It's not their job to fill it out, it's not worth it for the faculty, it's worth it to the students. If we want to see a change then we're gonna be the ones to fill it out.
- EE. Student: you need to understand that the people who aren't gonna do it don't care, and the people that do do it, really care. I know that in architecture they still want another architecture professor for structure but they're not really heard out.
- FF. Alecks: There was a survey about this particular professor but you cannot fill out the course evaluation. It's the little things that haven't changed where they don't motivate the people to fill them out. How do we fix it,
- GG. Student: As students we have to be able to recognize from our colleagues form complaints and concerns. We have to be that filter where it is legitimate concern. If it was a real deep concern then only talking and no action is happening. Of course faculty isn't doing the maximum of helping us but the student should rather take a course of action from survey to saying and asking what they can do.
- HH. Esteban: You heard it from Randy, they ready these and they want to hear you out. Every culture shift starts from the base. The third years and fourth years are not gonna change. Recognize the validity of the survey to hound their classmates of theses surveys. So that other people's mentality can be. We hope that it got you to recognize how important he surveys are
- II. Mauro: Explained high position of the lead for the faculty.
- JJ. Randy: in his mind is similar to voting, so it affects the outcome to where we are now. Now that you know where they go to, it affects the outcome of the future class members, it should be something to work for.

III. Event Announcements

- A. Esteban Announcement: OAC: they are not going to be expecting any changes if the event then there are no more changes. We want to ensure that the OAC events do get the marketing and attendance

because they take a lot of effort. Holding everyone to a standard.

B. Erik: Holding the last Blood Drive- Thursday 2pm-8pm- Please Donate.

C. This Friday we have a Ball it Up With Turk, a basketball tournament if interested email Edanryd@gmail.com

D. Dajshey: Next Monday is our 3rd annual Mr. Woodbury pageant. Games and Prizes for the audience, and also their last Sigma Study social is next wednesday in North Hall lobby

E. Lillian: Accounting Society is having their biggest event, they are having Bowling night at Jewel City Bowl, it's at 7:45 in Glendale. Free food and free drinks.

F. IIDA: first event from this crew to support the pop art, where they have canvases for pot art to come say hey.

G. RHA- December 2nd, the last day of studio finals, they are going to have a holiday event in North Hall lobby.

H. Communication Club- is having a holiday event next Tuesday from 7-8:30pm

IV. Senator Reports

A. School of Architecture

1. Mohamed Hasan.....mohamedhasan1256@gmail.com

2. Hind Hattar.....Hattarhattar222@gmail.com

a) Scrap bins, and hammocks next to the design center, they brought up study abroad: Armenia and France this summer

B. School of Business

1. Roderick Harris-Wright.....rharris.wright@gmail.com

C. School of Media, Culture, & Design

1. Andrew Hill.....drewboy585@gmail.com

2. Niomie Glory.....niomie.glory@gmail.com

D. College of Liberal Arts

1. VACANT

V. Executive Board Reports

A. Jia Er Lin.....President

1. jiaer.lin@woodburyuniversity.edu

2. As an E-Board they are looking forward to the assembly meeting so the time might change, it's always different for the schedule. The dotmocracy is outside so they want to see what everyone wants.

B. Alexandra Holguin.....Executive Vice President

1. aswu@woodbury.edu

2. Please make sure to email her the new reps emails.

3. If you are interested in being a senior, intern or project managers, talk to Alex or email her.

4. Currently a lot of the interns, senators, and project managers attended the ASGA conference, and they learned a lot

a) Interns Projects

(1) Bury Letters- happening

(2) Bulletin Boards are coming as they are trying to get them approved. They have a hiring company so they are in the process

(3) Hammocks- they are coming

(4) Bird Feeders, happening and new plants in the community garden, they are just trying to save money on soil

(5) Banners - pool house, and the gym

(6) Condom Dispensers- coming soon

- (7) Speakers - in South Hall, North Hall and Pool house
- (8) New basketball nets
- (9) -Pool fence should be more private

C. Alexandra Rodriguez.....Vice President of Finance

- 1. Alex.rodriquez@woodburyuniversity.edu
 - a) Do your reconciliations, and at the end of this week we're gonna post fines, you will receive an email with these fines. You must have these clear with the next OAC meeting,
 - b) There is a proposal for the range of sizes but as of right now the fines will be sent out on Friday, and make sure for anyone who has changed the dates you need to post and publicize your event. Can't complain about the student turnout if you're not marketing.

D. Esteban Cerna.....Vice President of Student Organizations

- 1. esteban.m.cerna@hotmail.com
 - a) Email any questions that reach out. Keep asking questions.
 - b) How many of you orgs would like an Advisor Bill of Rights, what they can or cannot do, this would essentially have a more structure clear set of rules for the advisor. Have an advisor training day?
 - c) So specifically for the advisor would have what they can or cannot do. This is them wanting to help but now knowing what to do. This could give them a code of what to expect to see if they are willing to take it on.
 - d) Voted on having an Advisor Bill of Rights and an advisor training session.

E. Stephanie Sandoval.....Vice President of Marketing

- 1. stephanie.sandoval@woodburyuniversity.edu
 - a) Feel free to email me of any posters

F. Amanda Sachartoff.....Vice President of Student Life

- 1. amandasachartoff@gmail.com
 - a) This thursday is the Winter Festival, it's gonna be a big collaboration with 5-6 orgs, Snowmachines, and gingerbread house, hot chocolate and snowflake crafting.
 - b) LAST CAB AND GET IT.- breaking plates and a de stressor
 - c) November 30th- Late Night Breakfast.
 - d) Nap stations during studio finals, and if it's popular we're gonna keep doing it
 - e) Cab is looking for new members, fill out an application or email Amanda

VI. Advisor Report

A. Mauro Diaz, Interim Dean of Students.....Mauro.Diaz@woodbury.edu

- 1. Thank you to everyone who finished Title 9.
- 2. You all take a moment in time to breathe during finals and take advantage of the time you have. Freshman please reach out to your teachers and peers

VII. Open Forum

- A. Email aswu@woodbury.edu if you have any questions or concerns that were not addressed today, or submit an anonymous comment in the comment box outside of Saffell.

VIII. Spring Semester Assembly Meeting time will be announced via email; if you have new representatives please have them email aswu@woodbury.edu.

Alex: Give a round of applause to all of our interns, senators, and project managers

Comment box is empty.

Shamim: DAPL, it is the pipeline that is going to be built in the tribal land.